



P&C General Meeting Minutes	
Date: 11 May 2026 Time: 5:30pm Location: Resource and Innovation Centre	
AGENDA ITEM	
1. Opening, welcome and apologies	Acknowledgment to Country was read by V.M. Welcome extended to all attendees, including online participants. Apologies: Nil Attendance: B.B., A.F., K.T., C.M., N.N., J.L., S.S., V.M., Y.N., S.P., D.S. K.S., R.C., J.T., J.V.. Online: C.S., S.Nk.
2. Confirmation of the minutes of the previous general meeting	Amendments: A request was made to circulate the updated minutes from the previous meeting that incorporated changes requested from B.B.
Motion	“That the minutes from previous meeting to be accepted in next meeting” Moved: V.M. Seconded: S.S. Carried
3. Correspondence since the previous meeting:	Correspondence since last meeting • Request from year 12 students to present to P&C at the next meeting (invited to present at tonight’s P&C meeting) • Decision to purchase BBQ supplies for the School Open Day • Information regarding movie night sales figures (to be presented later) • Invitation to the P&C to attend the Public School alliance breakfast? (covered in president’s report) • Fundraising opportunity to apply for vouchers (ongoing under review)
Motion	“That the inwards correspondence be received and outwards be endorsed.” Moved: V.M. Seconded: S.S. Carried
4. President’s Update	P&C president shared some photos from events that have occurred over the last 4-6 weeks.

	Anzac Day: • Very well attended and observed. Recognition given to the band and choir for their excellent performances as well as the special guests that supported the event. • V.M.'s family was able to attend. His Father is ex defence and still administers scheme for ex-service personnel. It was recognised that there is a great connection between Australia and India and the shared service. Over 3.7 million Indians took part in World War One and World War Two Leadership day: • V.M. attended with the school leadership one day workshop with the school executive team, to work towards the new standard. • Event was held at Aria display apartment, located in South Brisbane, it is a new development that shows understanding of new density housing in the area for families. It presented a rendered display of the apartment and communicated how the final project delivered on the vision. • The Leadership Challenge – leadership model by Kouzes and Posner, encompasses 5 leadership practices; model the way, inspire a shared vision, challenge the process, enabling others to act, and encourage the heart. There are 6 behaviours for each practice. B.B. highlighted two key practices in interest; modelling the way and encouraging the heart. The focus is on practice rather than learning the behaviours. The day focussed on incorporating the original staff and parents of the school, with the new staff and parents. Welcome BBQ: • Thank you to all volunteers and K. for the drink donations. • The BBQ was well attended and considered successful. The BBQ was run as a school community event supported by the principal rather than a fundraiser, so food was provided to attendees rather than sold. • Cleared out all the old stock of drinks. Lifts were out of order which was challenging and students stepped in to help pack up the event and clean up. Public Schools Alliance Breakfast and Leadership Day: • Attended by V.M. and S.S. Key note from Author T.D. about his book Boy Swallows Universe. Key message was about teaching the students about leadership and live in the moment and how to believe that everything will come together. School captains were also in attendance. • T.D. has been invited and agreed to speak at the Year 12 100 day
--	---

	breakfast. Recognised as a great connection to have with the school community and building an alumni for the school. Movie Night: - School fundraiser held on 8th May in support of Mothers' Day event. 100 tickets sold for the Devil Wears Prada 2 movie. Thanks was given to K. for the idea and organising the event. School council: - There is ongoing discussion about setting up a committee of diverse representation to discuss school matters. A wider stakeholder community that can become another voice to the P&C. P&C WhatsApp group - An ongoing action to set this up for better collaboration of the P&C committee. Annual Improvement Plan discussion: to be discussed by B.B. later Corporate Sponsorship: - open to any support from corporates across your business network or your personal networks. Seeking Sponsorship opportunities for awards and facilities. ACTIONS: - Set up WhatsApp group for P&C
Motion	"That the President's report be accepted as tabled." Moved: V.M. Seconded: C.M. Carried
5. Treasurer's report and financial statement and any business arising from these	Presented the financial report from start of the year to April. Some significant items paid in this period include: - P&C Qld insurance: \$ 2,822 Paid for the general insurance of the committee, - Welcome BBQ: \$642.90 spend, which will be invoiced to the school. - Audit fee: \$400 +GST Money incoming - Container refund scheme: \$36.36 - Grilled fundraiser scheme: \$200 funds provided from a fundraiser a few



	years ago. Inventory: Beer and Wine from previous event is in the fridge. Loss for period \$3,363 Balance in accounts: Total account balance: \$27,643 Society Account: \$24,100 Transaction account \$1,690 GST back from government Petty Cash holdings \$100
Motion	"That the Treasurer's report be accepted" Moved: J.L. Seconded: V.M. Carried
6. Vice President's Update	Movie Night: • \$2,600 raised in ticket sales. Cost of event was \$2,000 so net \$600 raised for the school. • It was raised that one of the invoices for the movie night has been double paid. Action to follow-up. Riverfire: • Main fundraiser for the year, is scheduled for the 6th of September. Need to start organising, asking for volunteers to help organise the event and sponsorship. Bunnings BBQ in Oxley application submitted. June/July date requested. Major grant applications: • Looking for opportunities and volunteers to apply for grants. • There was a \$1,000 grant mentioned last meeting that the P&C was not eligible for. • K. raised the Gambling Grant, excess money from lottery for community organisations. Needs to apply to a specific project that is budgeted. Trivia night: • Not many ticket sales so far. • Event is in a busy period for the school community, recommend delaying the event. It was discussed to move it to later in the year to catch warmer weather, but it gets busy with Riverfire. Proposed and agreed to move to either a July/August event, can go level 6 as an inside event. • K. suggested improvements to the flyer to include a link to purchase

	tickets. Consider a later start time. 5pm is early for people working, recommend 5.30pm. Open day BBQ tomorrow: - Volunteers have been secured. ACTIONS: - Follow-up double payment of movie night invoice - Create sub-committee for Riverfire event. Seek volunteers and sponsorship for Riverfire. - Refund existing ticket sales for Trivia Night.
Motion	"That the Vice President's report be accepted as tabled." Moved: S.S. Seconded: B.B. Carried
7. Guest Presentation	Student presentation Year 12 students Andrew and Sharan, presented to the P&C about the multicultural event occurring on the 22nd May. - They have planned an assembly presentation, including Flags and dragon dance. Cultural food and sport, and a mehendi store. Indian and Japanese performances being organised. Italian and Sri Lankan activities, Malaysia and Chinese sport. - Request for funding from the P&C, so that they can provide the students with food, or option to invoice the student at a discount prior to the event. The students will be guided by the teacher to purchase food based on the funds available. Students keen to cook in the food tech and provide the food. - Connie voiced support for the multicultural event. \$1,500 - \$2,000 possible for the committee to provide as support. It was suggested that the Croquet club donation can be put to the event. \$2,500 agreed by P&C to support the students. S. to provide the guardrails for the students spend. - The students were asking for a parent to give a speech on multicultural aspects of the school
8. Principal's Update	B.B. read the Traditional Owner Acknowledgement. Anzac Day Ceremony: - B.B. reflected on the values of the college (Commitment, Inclusivity, Respect, Integrity) and the way Anzac Day represents these values. He recognised that we are a multicultural school and we respect the ANZAC spirit and this has great benefit to our school to build on our values. - Highlighted opportunity for community engagement with RSL. Great to

	see student attendance at community event. • Reflection on the music capability of the school as witnessed by H.'s presentation of last post on Bugle. Great representation of our musical capabilities Community engagement with Lions Club: • There is no official Lions club in the area, the leading lions are a local group associated with the Greek club that can support the school. Dennis from the club has offered to assist with the Open Day BBQ. • Future opportunities for students to have a volunteer capacity with the club to improve inclusivity for all types of students, particularly those that may not be in AFL or biomed academies. Other events: • Recognition of the P&C giving back to the multicultural day with the donation towards food. • Grade 7 and 9 camps: B.B. attended both and thought they were outstanding. Student attendance was really high, most kids attended the year 7 camp. • Year 12 exams have been held across April and May. Really good start to the exams that can build across the year. • Cross country was well run • Senior Jersey: kids wear them. All weather. • Disability inclusion: We have students with disabilities and continue to advocate for them. • AFL academy update: Programs are building momentum. MoU with Lions is up for review. • Biomed academy: B.B. met with Vice Chancellor, PVC and Chancellor at UQ in the week. To discuss what have we done well and how to continue to build the relationship • C.R.: He is a former regional director of the Education Department, former CEO of the Queensland Curriculum and Assessment Authority. He worked with us on leadership day. • B.O. event. Bringing schools in her electorate together. Local P&Cs collaborating. Electoral leaders showing appreciation of how important P&Cs are. B.B. is keen to connect more broadly. • Next year enrollments: Received 232 enrollments including select entries, looking at 250 cap. Student Concordium: • Work is going on in this space to review the Student Concordium framework. The school is reflecting on the 1st year of Student Concordium and planning for next year. • Current student leadership positions, the Student Concordium, operate on a government level with Federal: at the captain and prefect level, State: Propel leaders for each year level, Local: Class representatives.
--	--



	• Feedback from students has asked for more house captains, and less prefects. • Proposal for state level leaders to be Year 9 junior school captains instead of propel leaders. These would be the current year 8s leading in to year 9 next year. At the local level every class has rep. • Feedback from the P&C members present recommended gender balance throughout the leadership positions and representation of diversity of the students within the school. Importance of students having role models that they relate to. 2026 Annual Implementation Plan (AIP) • AIP has not been changed by B.B. as new Principal only measures now added that came about through strong parent/carer feedback. B.B. has added measures to each of the areas of the plan. These measures were shared in the meeting. Included targets from the School opinion survey (SOS). • One of the measures of focus is that 'The school leadership team model the behaviours expected of all employees '. B.B. emphasised that this is the expected behaviour of all employees, not the interpretation of behaviour expected from leadership. Staff have provided feedback on what they think the behaviours should be. • Activity during the P&C meeting for groups to reflect what behaviours are expected of all employees. B.B. collected these responses. It was moved by B.B. and seconded by Johnson that this new AIP with measures be endorsed for 2026. ACTION: request for principal to provide summary of new student leadership positions so P&C can provide feedback.
9. Business Manager's Report	S.P. presented the School's financial report and budget. Usually presented in March but to avoid a longer meeting at the AGM, it is presented tonight. Key figures presented include: Opening balance \$1,500,000 Revenue core \$684,500 Revenue other \$2,580,700 (includes commission and hire of facilities, application fees) Total revenue including opening balance \$4,804,500 Expenditure includes costs budgeted to the AIP, Faculty, maintenance, ICT, Expense allocated \$3,930,900



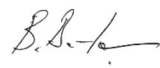
	Provision allocated \$873,600 (UQ Sport, maintenance, SRS) Net balance (assets and liabilities) \$2,337,800 Total Provisions \$885,028 Actual financial position \$912,950 The 2025 Student Resource Scheme (SRS) report was presented by S.P. and discussed. Key information presented is included below: <table><tr><th>Revenue</th><th>Amount</th><th>Expenditure</th><th>Amount</th></tr><tr><td>SRS Total Invoiced</td><td>\$266,100.36</td><td>Total Revenue Received</td><td>\$449,103.13</td></tr><tr><td>Plus Textbook Resource Allowance</td><td>\$183,002.77</td><td>Minus SRS Expenditure</td><td>\$436,582.19</td></tr><tr><td>Total Revenue Received</td><td>\$449,103.13</td><td>Left over funds end of 2025</td><td>\$12,520.94</td></tr></table> 2025 SRS Aged Debt <table><tr><td>\$12,520.00</td><td>Underspent 2025 SRS</td></tr><tr><td></td><td>Outstanding aged debt</td></tr><tr><td>\$9,567.19</td><td>31/01/25</td></tr><tr><td></td><td>Total Potential Revenue Variance to be</td></tr><tr><td>\$2,952.81</td><td>added to 2026 SRS</td></tr><tr><td></td><td>Ongoing review of Aged Debt and follow up of aged debt</td></tr><tr><td></td><td>throughout 2026 - and budget adjusting accordingly.</td></tr></table> Total Provision: <table><tr><td>\$16,088.91</td><td>2024</td></tr><tr><td>\$2,952.81</td><td>2025</td></tr><tr><td>\$19,041.72</td><td>SRS Provision</td></tr></table> It was noted that the SRS funding from the government of \$100 per child is only relevant to children attending primary school. ACTIONS: • Katie requested that reports can be available prior to the meeting so that meaningful discussion can be had after revision of the reports.	Revenue	Amount	Expenditure	Amount	SRS Total Invoiced	\$266,100.36	Total Revenue Received	\$449,103.13	Plus Textbook Resource Allowance	\$183,002.77	Minus SRS Expenditure	\$436,582.19	Total Revenue Received	\$449,103.13	Left over funds end of 2025	\$12,520.94	\$12,520.00	Underspent 2025 SRS		Outstanding aged debt	\$9,567.19	31/01/25		Total Potential Revenue Variance to be	\$2,952.81	added to 2026 SRS		Ongoing review of Aged Debt and follow up of aged debt		throughout 2026 - and budget adjusting accordingly.	\$16,088.91	2024	\$2,952.81	2025	\$19,041.72	SRS Provision
Revenue	Amount	Expenditure	Amount																																		
SRS Total Invoiced	\$266,100.36	Total Revenue Received	\$449,103.13																																		
Plus Textbook Resource Allowance	\$183,002.77	Minus SRS Expenditure	\$436,582.19																																		
Total Revenue Received	\$449,103.13	Left over funds end of 2025	\$12,520.94																																		
\$12,520.00	Underspent 2025 SRS																																				
	Outstanding aged debt																																				
\$9,567.19	31/01/25																																				
	Total Potential Revenue Variance to be																																				
\$2,952.81	added to 2026 SRS																																				
	Ongoing review of Aged Debt and follow up of aged debt																																				
	throughout 2026 - and budget adjusting accordingly.																																				
\$16,088.91	2024																																				
\$2,952.81	2025																																				
\$19,041.72	SRS Provision																																				
Motion	Motion: “That the Principal’s report be accepted as tabled.” Moved: B.B. Seconded: V.M. Carried																																				
9. General Business	1. Email received from P. who attended the school’s AFL games. Suggested school branded merchandise be available for public supporters. Discussed that this may be supplied by Noone or as																																				

	suggested by C. - What about a fundraising group for the school that managers the merchandise? Could raise funds for the school. Action to discuss at the next meeting. 2. ALF team needs a name. Kids generally use 'South'. What about a mascot? B.B. would like to focus on the detail first before expanding our energies. 3. Y.N. – researcher from UQ, joined the P&C through a parent. Has a research project with UQ looking at active school travel with focus on safety. Has a survey for the students to complete to rate photos of school trip. Is looking for an opportunity to share with the school to collect data for the research project, ideally about 50 students to complete. Could match with interest or curriculum in technology class. 4. 2026 Meeting dates Meeting Dates for 2026 - 2027 • 9 Mar 2026, Mon - P&C and AGM • 11 May 2026, Mon - P&C general meeting • 8 Jun 2026, Mon - P&C General meeting • 13 July 2026, Mon - P&C General meeting (TBC) • 10 Aug 2026, Mon - P&C General Meeting • 5 Sep 2026, Sat – RIVERFIRE Event • 14 Sept 2026, Mon - P&C General Meeting • 12 Oct 2026, Mon - P&C General Meeting • 9 Nov 2026, Mon - P&C General Meeting • 8 Feb, 2027, Mon – P&C General Meeting • 8 Mar, 2027, Mon – 2027 AGM and P&C General Meeting
Motion	“That applications for membership received be accepted” Moved : V.M. Seconded: K.T. Carried
10. Outstanding actions from previous meetings	• Set up WhatsApp group for P&C [Nyssa] • P&C executive committee will get quotes for purchasing proper equipment (like a dedicated microphone and camera) to improve the hybrid meeting experience
11. New Actions arising from this meeting	• Follow-up double payment of movie night invoice [J.] • Create sub-committee for Riverfire event. Seek volunteers and sponsorship for Riverfire. [S.] • Refund existing ticket sales for Trivia Night. [J.] • School financial reports are available prior to the P&C meeting in which they are presented. [S.] • Request for principal to provide summary of new student leadership positions so P&C can provide feedback. [B.] • Discuss at next meeting: option to provide supporter merchandise for our school. What about a fundraising group for the school that

	managers the merchandise instead of Noone supplying? Could be revenue raising for the P&C.
Date of next meeting	Monday, 8 th June 2026
Close	7:30pm



Brisbane South
State Secondary
College

Confirmation of Minutes	Chair Name: V.M. Signature:  Date: 9/6/26 Principal's Name: B.B. Signature:  Date: 9/6/26
------------------------------------	---