



P&C General Meeting Minutes	
Date: 17 November 2025 Time: 5:30pm Location: Resource and Innovation Centre	
AGENDA ITEM	
1. Opening, welcome and apologies	<p>Acknowledgment to Country was read by V.M. Welcome extended to all attendees, including online participants.</p> <p>Apologies:</p> <ul style="list-style-type: none">• J.B. <p>Attendance : V.M., K.F., S.S., D.L., J.L., S.P., K.H., R.C., S.P., C.M., A.M., N.K., M.R., A.T., C.S., (online)</p> <p>Special Guest : B.O.(MP)</p>
2. Confirmation of the minutes of the previous general meeting	<p>Amendments:</p> <p>Nil</p>
Motion	<p>“That the minutes from previous meeting to be accepted in next meeting”</p> <p>Moved: V.M. Seconded: J.L. Carried</p>

3.
Correspondence since the previous meeting:

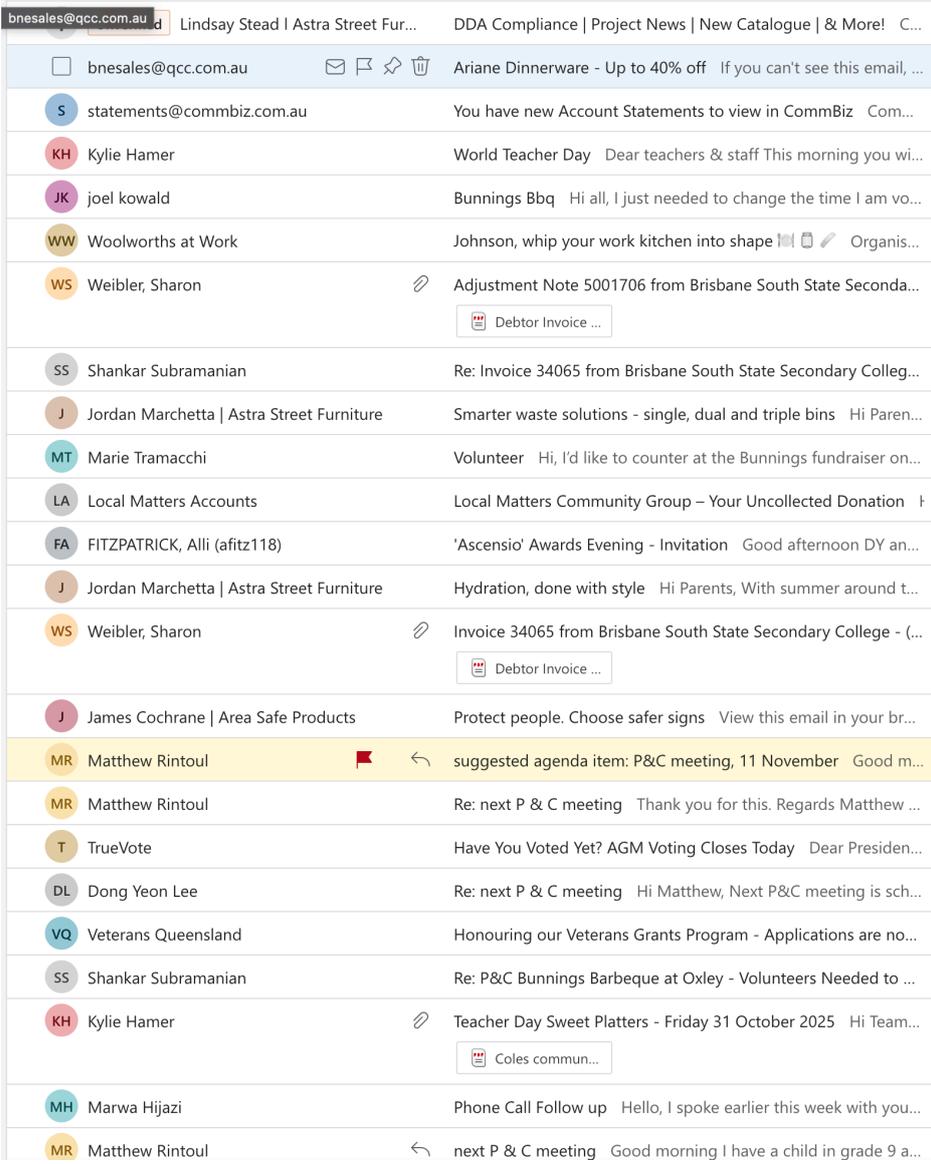
Inward:

- Administrative emails regarding new committee onboarding
- Vendor offers for school events
- Financial statements of P&C accounts

Outward:

- Communications regarding committee onboarding and planning
- Ongoing sponsor outreach

	South Brisbane Electorate Office	↩	BSSSC P&C meeting tonight Hi I understand there is a BSSSC...	11/10/2025 11:00
	Woolworths at Work		Johnson, we've got Christmas at work sorted 🎄 Bon bons, m...	11/10/2025 11:00
	West from Humanitix		Why a world-famous football club chose Humanitix 🤖 Eve...	11/10/2025 9:00
	Harriett Desmond-Bryzak		Re: 3 to 5 PM timeslot - Bunnings Barbeque 8th Nov - thank y...	11/8/2025 1:10
	FITZPATRICK, Alli (afitz118)	↩	RE: P&C Meeting 11 November Oh ok! No probs, let me kno...	11/7/2025 10:00
	Shane Michael		RE: 3 to 5 PM timeslot - Bunnings Barbeque 8th Nov - thank y...	11/7/2025 7:00
	FITZPATRICK, Alli (afitz118)	↩	RE: P&C Meeting 11 November Hi DY I thought it was on Mo...	11/7/2025 6:50
	Lizelle Miller		Re: 1 to 3 PM timeslot - Bunnings Barbeque 8th Nov - thank y...	11/6/2025 8:40
	matthew.rintoul	↩	Re: suggested agenda item: P&C meeting, 11 November Tha...	11/6/2025 3:30
	Accounts		Re: BBQ Onions Good afternoon Shankar, Thank you for your ...	11/6/2025 12:00
	Graham Perrett		Re: 11 AM to 12 Noon timeslot - Bunnings Barbeque 8th Nov - ...	11/6/2025 9:10
	Unverified Chris Paton		Area Safe Products New Price Beat Guarantee & price drops! 📄	11/6/2025 7:30
	Shankar Subramanian		3 to 5 PM timeslot - Bunnings Barbeque 8th Nov - thank you f...	11/5/2025 11:00
	Shankar Subramanian		1 to 3 PM timeslot - Bunnings Barbeque 8th Nov - thank you f...	11/5/2025 11:00
	Shankar Subramanian		12 Noon to 1 PM timeslot - Bunnings Barbeque 8th Nov - than...	11/5/2025 11:00
	Shankar Subramanian		11 AM to 12 Noon timeslot - Bunnings Barbeque 8th Nov - th...	11/5/2025 11:00
	Shankar Subramanian		10 to 11 AM timeslot - Bunnings Barbeque 8th Nov - thank yo...	11/5/2025 11:00
	Shankar Subramanian		9 to 10 AM timeslot - Bunnings Barbeque 8th Nov - thank you ...	11/5/2025 11:00
	Shankar Subramanian		8 to 9 AM timeslot - Bunnings Barbeque 8th Nov - thank you f...	11/5/2025 11:00
	Shankar Subramanian	!	7 to 8 AM timeslot - Bunnings Barbeque 8th Nov - thank y... 📄 1	11/5/2025 11:00
	Brisbane Publicity	🔗	Christmas is Coming to Dendy Cinemas Good Morning Pleas... 	11/5/2025 9:10
	Lindsay Stead		Did you receive our Spring Collection Catalogue? Check out ...	11/5/2025 7:00
	Shankar Subramanian		Re: P&C Bunnings Barbeque at Oxley - Volunteers Needed to ...	11/4/2025 7:50
	Shankar Subramanian	🔗	Re: Request for copy of minutes Good afternoon Bec, These a...	11/4/2025 7:40

	
<p>Motion</p>	<p>“That the inwards correspondence be received and outwards be endorsed.” Moved: V.M. Seconded: C.M. Carried</p>
<p>4. President’s Update</p>	<ul style="list-style-type: none"> • World Teachers Day (October 31) : The P&C supported the staff community barbecue, providing small items including coffee and morning tea • Awards Evening (Accentencio Awards) : The event was highlighted as "absolutely amazing," noting that every



	<p>year since the school's foundation (nearly five years ago), the quality has increased, specifically mentioning the band and incredible singing. The P&C sponsored one of the awards and supplied leftover drinks from the Riverfire event.</p> <ul style="list-style-type: none">• Oxley Bunnings BBQ (November 8, 2025) : The event was declared a success, described as "really well run" .<ul style="list-style-type: none">○ Logistics: Logistics involved transporting 500 cans of drinks and about 100 kilos of sausages and onions from the school.○ Participation: The event successfully utilized more volunteers than needed, moving from initial 3-hour shifts to quicker 1 and 2-hour blocks. Student participation was strong, including Year 8, Year 9, Year 10, and IB students. The success meant they ran out of bread and sausages a couple of times.• Big thanks were given to everyone who contributed and supported the events
Motion	"That the President's report be accepted as tabled." Moved: V.M. Seconded: D.L. Carried
5. Vice President's Update	<ul style="list-style-type: none">• Bunnings Barbeque 2025 : Five sets of parent cooks covered shifts, starting from 7:30 am or 8:00 am. They cooked approximately 1,070 sausages, with about 50 given to the Bunnings staff at the end of the even.• Riverfire 2025 : Surplus Liquor Stock: Discussion centered on liquor (beer and wine) leftover from Riverfire due to over-purchasing. The inventory includes roughly: 10 cartons of beer, a carton of ginger beer 6-packs, two cases of Shiraz red wine, one case of Pinot Noir, one case of Sav Blanc, and three cases of Petite Amour. The estimated cost value of the stock was about \$800. Concern was raised regarding the legality of selling the alcohol (even at cost plus 10%) or exchanging it for a donation due to licensing

	<p>issues, noting that selling alcohol is typically only allowed during the unique fundraising event itself.</p> <p>Resolution: It was resolved that the P&C office will investigate the right option for disposal (the most legal option) and feedback the information. Alternatives discussed included a raffle, giving the liquor as staff Christmas gifts/prizes, or holding a break-up party in the park for volunteers.</p> <ul style="list-style-type: none"> Social Working Group <p>: Proposed a social P&C evening, possibly at the Annerly Hotel (a three-year Riverfire sponsor), during the first week of December before school closes</p> 																																																																																				
<p>Motion</p>	<p>“That the Vice President’s report be accepted as tabled.” Moved: S.S. Seconded: J.L.</p> <p>Carried</p>																																																																																				
<p>6. Treasurer’s report and financial statement and any business arising from these</p>	<table border="1"> <thead> <tr> <th colspan="3">Summary - Financial Report - October 2025</th> </tr> </thead> <tbody> <tr> <td colspan="3">Oct-25</td> </tr> <tr> <td>Month of October 2025 Profit /- loss</td> <td></td> <td>\$ (677.00)</td> </tr> <tr> <td>Profit year/ - loss to 31 October 2025</td> <td></td> <td>\$ (24,431.52)</td> </tr> <tr> <td>Cash included credit stock balance 31 October 2025</td> <td></td> <td>\$ 31,918.19</td> </tr> <tr> <td colspan="3">Note:1</td> </tr> <tr> <td colspan="3">Fundraising events - result summary</td> </tr> <tr> <td>Sausage Sizzle - Parents Meet and Greet 10 Feb 25</td> <td>904.26</td> <td></td> </tr> <tr> <td>Container Refund Scheme</td> <td>136.55</td> <td></td> </tr> <tr> <td>Brisbane Riverfire - interim</td> <td>16,085.35</td> <td></td> </tr> <tr> <td>Sausage Sizzle - Open Day!! May 25</td> <td>1,265.54</td> <td></td> </tr> <tr> <td>Sausage Sizzle - Bunnings TBA</td> <td></td> <td></td> </tr> <tr> <td>Grant - Barbara O'shea MP SB Office</td> <td>1,000.00</td> <td></td> </tr> <tr> <td>Donations - BSSSC Gym fitout</td> <td></td> <td></td> </tr> <tr> <td></td> <td>19,391.70</td> <td></td> </tr> <tr> <td colspan="3">Major expenses YTD</td> </tr> <tr> <td>P & C Qld - Insurance 24/25 year - March 25</td> <td>2,650.83</td> <td></td> </tr> <tr> <td>Audit fee - 2024 - March 25</td> <td>400.00</td> <td></td> </tr> <tr> <td>AU (ORG.AU) Domain 25 renewal</td> <td>21.77</td> <td></td> </tr> <tr> <td>Chaplaincy program</td> <td></td> <td></td> </tr> <tr> <td>BSSSC Student Sports Initiative</td> <td></td> <td></td> </tr> <tr> <td>BSSSC Student Academic Supports</td> <td></td> <td></td> </tr> <tr> <td>BSSSC Award Night - sponsorship</td> <td>120.00</td> <td></td> </tr> <tr> <td>BSSSC Award Night - drinks and prize</td> <td></td> <td></td> </tr> <tr> <td>World Teachers Day</td> <td>555.50</td> <td></td> </tr> <tr> <td>Annual Sponsorship to BSSSC - Gym - interim</td> <td>40,000.00</td> <td></td> </tr> <tr> <td>Cybersecurity presentations net expenses</td> <td>-</td> <td></td> </tr> <tr> <td></td> <td>43,748.10</td> <td></td> </tr> </tbody> </table>	Summary - Financial Report - October 2025			Oct-25			Month of October 2025 Profit /- loss		\$ (677.00)	Profit year/ - loss to 31 October 2025		\$ (24,431.52)	Cash included credit stock balance 31 October 2025		\$ 31,918.19	Note:1			Fundraising events - result summary			Sausage Sizzle - Parents Meet and Greet 10 Feb 25	904.26		Container Refund Scheme	136.55		Brisbane Riverfire - interim	16,085.35		Sausage Sizzle - Open Day!! May 25	1,265.54		Sausage Sizzle - Bunnings TBA			Grant - Barbara O'shea MP SB Office	1,000.00		Donations - BSSSC Gym fitout				19,391.70		Major expenses YTD			P & C Qld - Insurance 24/25 year - March 25	2,650.83		Audit fee - 2024 - March 25	400.00		AU (ORG.AU) Domain 25 renewal	21.77		Chaplaincy program			BSSSC Student Sports Initiative			BSSSC Student Academic Supports			BSSSC Award Night - sponsorship	120.00		BSSSC Award Night - drinks and prize			World Teachers Day	555.50		Annual Sponsorship to BSSSC - Gym - interim	40,000.00		Cybersecurity presentations net expenses	-			43,748.10	
Summary - Financial Report - October 2025																																																																																					
Oct-25																																																																																					
Month of October 2025 Profit /- loss		\$ (677.00)																																																																																			
Profit year/ - loss to 31 October 2025		\$ (24,431.52)																																																																																			
Cash included credit stock balance 31 October 2025		\$ 31,918.19																																																																																			
Note:1																																																																																					
Fundraising events - result summary																																																																																					
Sausage Sizzle - Parents Meet and Greet 10 Feb 25	904.26																																																																																				
Container Refund Scheme	136.55																																																																																				
Brisbane Riverfire - interim	16,085.35																																																																																				
Sausage Sizzle - Open Day!! May 25	1,265.54																																																																																				
Sausage Sizzle - Bunnings TBA																																																																																					
Grant - Barbara O'shea MP SB Office	1,000.00																																																																																				
Donations - BSSSC Gym fitout																																																																																					
	19,391.70																																																																																				
Major expenses YTD																																																																																					
P & C Qld - Insurance 24/25 year - March 25	2,650.83																																																																																				
Audit fee - 2024 - March 25	400.00																																																																																				
AU (ORG.AU) Domain 25 renewal	21.77																																																																																				
Chaplaincy program																																																																																					
BSSSC Student Sports Initiative																																																																																					
BSSSC Student Academic Supports																																																																																					
BSSSC Award Night - sponsorship	120.00																																																																																				
BSSSC Award Night - drinks and prize																																																																																					
World Teachers Day	555.50																																																																																				
Annual Sponsorship to BSSSC - Gym - interim	40,000.00																																																																																				
Cybersecurity presentations net expenses	-																																																																																				
	43,748.10																																																																																				



**Brisbane South State Secondary College P&C Association
Statement of Comprehensive Income
For Period Ended 31 October 2025**

	October	Prior to Oct 25	YTD Oct 25	YTD Dec 24
	\$	\$	\$	\$
Income				
Fundraising				
Container Refund Scheme		136.55	136.55	326.17
Social		-	-	273.45
Sausage Sizzle - Meet & Greet etc		1,057.43	1,057.43	762.53
Sausage Sizzle - Open day		1,858.53	1,858.53	1,339.40
Sausage Sizzle - Bunnings		-	-	4,124.76
Riverfire		21,342.99	21,342.99	39,209.15
Donation		-	-	-
Other income - Cybersecurity presentation		-	-	-
Grant		1,000.00	1,000.00	-
		<u>25,395.50</u>	<u>25,395.50</u>	<u>46,035.46</u>
Expenses				
Audit fees		400.00	400.00	400.00
Bank charges	1.50	1.80	3.30	13.00
Donation - BSSSC	675.50	40,000.00	40,675.50	2,969.00
Equipment / tools		71.82	71.82	-
Fundraising				
Social		-	-	-
Sausage Sizzle - Meet & Greet etc		153.17	153.17	478.71
Sausage Sizzle - Open day		592.99	592.99	284.51
Sausage Sizzle - Bunnings		-	-	1,113.92
Riverfire		5,257.64	5,257.64	6,538.96
Insurance		2,650.83	2,650.83	2,405.74
Subscription		21.77	21.77	21.77
Other expenses - Cybersecurity presentation		-	-	-
		<u>677.00</u>	<u>49,150.02</u>	<u>14,225.61</u>
Net Profit/ - Loss		<u>(677.00)</u>	<u>(24,431.52)</u>	<u>31,809.85</u>

**Brisbane South State Secondary College P&C Association
Statement of Financial Position
As at 31 October 2025**

	2024	Opening Balance 1-Oct-25	Ending Balance 31-Oct-25
	\$	\$	\$
Current Assets			
Cash at bank - Society a/c	55,068.76	29,958.41	30,157.91
Cash at bank - Debit card a/c	1,292.15	2,436.20	1,760.70
GST control	(11.20)	200.58	(0.42)
Cash Float	-	-	-
Stock on hand - general	-	-	-
Total Current Assets	<u>56,349.71</u>	<u>32,595.19</u>	<u>31,918.19</u>
Non-Current Assets			
Plant and equipment (refer to asset schedule)	-	-	-
Total Non-Current Assets	<u>-</u>	<u>-</u>	<u>-</u>
Net Assets	<u>56,349.71</u>	<u>32,595.19</u>	<u>31,918.19</u>
Accumulated Surplus			
Opening balance	24,539.86	56,349.71	56,349.71
Profit/ (loss) for the year	31,809.85	(23,754.52)	(24,431.52)
Accumulated Surplus at end of year/period	<u>56,349.71</u>	<u>32,595.19</u>	<u>31,918.19</u>

- **Financial Standing (as of 30 October):** The total uncommitted cash or equivalent + credit + stock available was **\$31,918.19**.
- **Year-to-Date Figures:** The surplus or loss figure was **\$24,431**, which includes a **\$40,000 contribution to the gym**.
- **Event Income Summary (YTD):** Riverfire totaled just over **\$16,000**, though this figure is still considered in progress, pending stock and other reconciliations. Opening Day totaled **\$1,200**.
- **Bunnings BBQ Draft Results:**
 - Total sales were just under **\$4,200**.
 - Items sold included **981 sausages** and **370 drinks** (cans/bottles) (Number is only from the Square).
 - The estimated profit was just over **\$3,000** before stock adjustments

Motion

“That the Treasurer’s report be accepted”
Moved: J.L.
Seconded: S.S.
Carried



7. Principal's
Update

School Highlights

- **2026 Enrolment:** The school expects close to **200 Year 7 students** for 2026, alongside students across other year levels and international students.
- **Arts and Academics:** Highlights included the Spring Serenade (where students showcased talents and handled the MC/production roles), the Year 7 Artist in Residence program (focusing on clay artwork displayed in the hub) , the Year 7 Parklife excursion (a multi-disciplinary unit resulting in students providing recommendations on green spaces to local councillors), and the Year 11 Theory of Knowledge (TOK) exhibition.

School Financials (School Accounts)

- The General Bank Account currently holds **\$1,910,111**
- Net ownership is currently **\$1,960,053**
- Current Actual Position: **\$845,104**

2026 Student Resource Scheme (SRS)

The school revised the scheme to maintain affordability and accessibility, shifting to a flat rate system, resulting in one annual invoice for families

- **Flat Rates:**
 - Year 7-9: **\$210** (a decrease from previous tiered costs, e.g., Year 8 was \$325.50)
 - Year 10: **\$310** (The Textbook Resource Allowance - TRA - is still at the junior level for Year 10)
 - Year 11 and 12: **\$60** (due to the **higher TRA funding of \$357** compared to \$164 for junior years)
- **Exclusions/Additional Fees:** Certain components must be billed separately due to policy restrictions:
 - The **Biomedical Science Academy** elective
 - Costs within Instrumental Music, such as **artist workshops and performances**



	<ul style="list-style-type: none">• IB Diploma Program Fees: The school provides subsidization to support families, recognizing that the IB program is expensive. IB fees cover two years (Year 11 and 12). The school uses money generated by its International Program to invest back into the students and provide financial equity access. IB enrollment is currently just under a third of Year 11 students.• Other standard items like locker hire and AFL Academy fees remain separate costs. <p>School Calendar Highlights</p> <ul style="list-style-type: none">• Year 7 Orientation Day: Tuesday, December 2nd.• Last day of Year 10 and 11: Next Friday, November 21st.• Report cards emailed home: Wednesday, December 10th.• Final days for students: Friday, December 12th
Motion	Motion: "That the Principal's report be accepted as tabled." Moved: K.F. Seconded: S.S. Carried
8. General Business	<p>The Status of The Hub and Considering Alternative Funding Models</p> <p>A parent raised serious concerns regarding the resourcing challenges for the school's "Hub," a vital resource used by students, particularly neuro-diverse students, for the "deregulation of anxiety and stress". The core challenge is the lack of staff supervision.</p> <ul style="list-style-type: none">• School Response on Resourcing: The Principal acknowledged that state schools are severely under-resourced, receiving only mandated teaching and support service allocations from the government. The Principal confirmed she compensates by dedicating existing funds and working with partners, even stating she is "digging into my pockets all the time to pay for additional people" such as teacher aids and support personnel (including Sophie, who works five days a week). The federal school resourcing agreement will not provide 100% school resourcing until 2032.• Next Steps: It was agreed that the P&C should consider defining the specific staffing requirement needed, suggesting an amount like 0.5 FTE.



	<p>This discussion will continue in the new year.</p> <p>Local Member Update (B..O.)</p> <p>Barbara provided updates on legislation and community matters.</p> <ul style="list-style-type: none">• Daniel's Law: Passed in late October. The law establishes a public child sex abuse offender register administered by Queensland Police. This allows the release of personal details (including associated vehicles) of missing offenders and enables residents/parents to inquire if registered offenders are in their area or supervising their children. Stakeholders emphasized the need for education on the limits of the register (it only covers about 25% of reportable offenders) and the importance of recognizing that child sex offending is often perpetrated by someone known to the child.• Education Bill Amendment: Transfer notes between schools (especially from independent to state schools) became mandatory, requiring the principal at the new school to request the information within 90 days to ensure student safety and understanding of needs.• V-site Land (Montague Road): This state-owned industrial site, approximately the size of 10 rugby league fields, is one of the last large parcels of state land in the riverside area. Despite community interest in public green space, affordable housing, and a potential school site (as West End State School has 1,460 students and State High has 3,600 students, both at capacity), the government opened the site up for private development proposals and removed affordable housing requirements from the planning rules. A parliamentary petition calling for formal community consultation has garnered nearly 900 signatures. <p>Timetable Change (2026)</p> <p>A parent followed up on a previously submitted general business item regarding timetable changes. The timetable will change from a two-week cycle to a one-week cycle, streamlining start and finish times to align with other state schools. Deputies are finalizing the information for distribution.π</p>
Applications for membership and recording of new members	No new membership applications received this month.



Motion	"That applications for membership received be accepted" Moved :N/A Seconded: N/A
Date of next meeting	Monday, 9 February 2026
Close	6:30pm
Confirmation of Minutes	Chair Name: V.M. Signature:  Date: 10/03/2026 Principal's Name: Brendan Barlow Signature:  Date: 10/03/2026