



<b>P&amp;C General Meeting Minutes</b>																																																									
<b>Date: 31<sup>st</sup> March 2025      Time: 5:58pm      Location: Resource and Innovation Centre</b>																																																									
<b>AGENDA ITEM</b>																																																									
1. Opening, welcome and apologies	<p>Acknowledgment of country and welcome by President, V.M.</p> <p>Apologies:</p> <p>Attendance : J.B., J.L., C.CT., H.H., DL., W.C., K.T., K.F., A.F. S.S., V.M.</p>																																																								
2. Confirmation of the minutes of the previous General Meeting on 10th February	<p>Amendments</p> <ul style="list-style-type: none"> <li>• None</li> </ul>																																																								
Motion	<p>“That the Minutes from previous meeting be accepted.”</p> <p>Moved            by executive team</p> <p>Seconded      Dong Yeon</p> <p>Carried</p>																																																								
3. Correspondence since the previous meeting:	<table border="1"> <tbody> <tr> <td>Microsoft Forms</td> <td></td> <td>New response for BSSSC P&amp;C Application for Membership ...</td> <td>Mon 16:32</td> </tr> <tr> <td>Microsoft Forms</td> <td></td> <td>New response for BSSSC P&amp;C Application for Membership ...</td> <td>Mon 12:37</td> </tr> <tr> <td>Johnson Leung; Viraj Meena</td> <td></td> <td>Compliance report for 2024    Hi Viraj Good morning. The c...</td> <td>Mon 11:07</td> </tr> <tr> <td>Viraj Meena</td> <td></td> <td>2025 student protection risk management strategy and con...</td> <td>Sun 16:42</td> </tr> <tr> <td>Devika Indla</td> <td></td> <td>Devika Indla shared "P&amp;C General Meeting Minutes - 10 Fe...</td> <td>Fri 28/03</td> </tr> <tr> <td>Johnson Leung via Adobe Acroba...</td> <td></td> <td>Completed: "Brisbane South State Secondary College P&amp;C 2...</td> <td>Thu 20/03</td> </tr> <tr> <td>admin@pandcsqld.com.au</td> <td></td> <td>New Beginnings Roadshow - coming to a venue near you    D.</td> <td>Thu 13/03</td> </tr> <tr> <td>Internet Safe Education</td> <td></td> <td>Meet Erin Cash, one of our most well-rounded presenters!    H</td> <td>Thu 13/03</td> </tr> <tr> <td>scottwiseman@pandcsqld.com.au</td> <td></td> <td>NEWSFLASH - Potential South-East Queensland Cyclone Up...</td> <td>Tue 04/03</td> </tr> <tr> <td>Square Reports</td> <td></td> <td>[BSSSC P&amp;C] Your month in review: February 2025    See yo...</td> <td>Sun 02/03</td> </tr> <tr> <td>Santha Sekharannair</td> <td></td> <td>Indoor Sports Centre    Dear Admin, We are looking to hire i...</td> <td>24/02/2025</td> </tr> <tr> <td>Norlander, Samantha</td> <td></td> <td>Invoice 21329 from Brisbane South State Secondary College...</td> <td>19/02/2025</td> </tr> <tr> <td>P&amp;Cs Qld Admin</td> <td></td> <td>Brisbane South State Secondary College SS P&amp;C - 2025 P&amp;...</td> <td>13/02/2025</td> </tr> <tr> <td>PandCs - QLD Affinity Practice</td> <td></td> <td>COC request for Brisbane South State SSC P&amp;C for Bunning...</td> <td>11/02/2025</td> </tr> </tbody> </table>	Microsoft Forms		New response for BSSSC P&C Application for Membership ...	Mon 16:32	Microsoft Forms		New response for BSSSC P&C Application for Membership ...	Mon 12:37	Johnson Leung; Viraj Meena		Compliance report for 2024    Hi Viraj Good morning. The c...	Mon 11:07	Viraj Meena		2025 student protection risk management strategy and con...	Sun 16:42	Devika Indla		Devika Indla shared "P&C General Meeting Minutes - 10 Fe...	Fri 28/03	Johnson Leung via Adobe Acroba...		Completed: "Brisbane South State Secondary College P&C 2...	Thu 20/03	admin@pandcsqld.com.au		New Beginnings Roadshow - coming to a venue near you    D.	Thu 13/03	Internet Safe Education		Meet Erin Cash, one of our most well-rounded presenters!    H	Thu 13/03	scottwiseman@pandcsqld.com.au		NEWSFLASH - Potential South-East Queensland Cyclone Up...	Tue 04/03	Square Reports		[BSSSC P&C] Your month in review: February 2025    See yo...	Sun 02/03	Santha Sekharannair		Indoor Sports Centre    Dear Admin, We are looking to hire i...	24/02/2025	Norlander, Samantha		Invoice 21329 from Brisbane South State Secondary College...	19/02/2025	P&Cs Qld Admin		Brisbane South State Secondary College SS P&C - 2025 P&...	13/02/2025	PandCs - QLD Affinity Practice		COC request for Brisbane South State SSC P&C for Bunning...	11/02/2025
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4. Presidents Report	<p>2025 Planning:</p> <ul style="list-style-type: none"> <li>• Thanks to &amp; Call out for volunteers</li> <li>• Growth in membership</li> <li>• Feedback</li> <li>• Communications</li> <li>• Corporate Sponsorships</li> <li>• More, smaller social events</li> </ul>																																																								
Motion	<p>“That the President’s report be accepted.”</p> <p>Moved            V.M.</p> <p>Seconded      J.L.</p> <p>Carried</p>																																																								



5. Vice President's Update	Proposed social events: (see slide)  10 <sup>th</sup> May – Mothers Lunch 14 <sup>th</sup> May – Open day BBQ 21 <sup>st</sup> June – social afternoon 12 <sup>th</sup> August – Social get together (Venue TBA) Potential clash for P&C meeting (Staff event that night) 06 <sup>th</sup> September – Riverfire event
Motion	"That the Vice President's report be accepted as tabled." Moved      S.S. Seconded   V.M. Carried..
6. Treasurer's report: Summary Financial Report	Year to Jan -Mar2025 Report  - Total uncommitted cash or equivalent + credit + stock available as of 29 <sup>th</sup> Feb - \$57,347.02
Motion	"That the Treasurer's report be accepted for period ending 31 <sup>st</sup> Aug 2024." Moved      J.L. Seconded   J.B. Carried
7. Principal's Update and updates from Sophie (Chaplain)	Welcome to new families  <b><u>Current enrollments:</u></b> 1253 students First cohort 220 students back in 2021  <b><u>College Review:</u></b> 3 full time reviewers, used the national development tool to gain feedback from the school community – teaching staff, non teaching staff, parents and students.  Some wonderful key affirmations that can be found on the website (insert link)  Recommendations made relating to continuing to do the things the school is doing well.  Circa June, the school will be asking for input around the feedback to help with planning for 2026 – 2029  <b><u>Annual Implementation Plan for 2025:</u></b> Detailed plan can be found on the school website. Topline goals



	<ul style="list-style-type: none"> <li>- 100% achievement for all students achieving a C or better by then end of 2025</li> <li>- Ensure 100% of senior students are on track for success for their individual pathways</li> </ul> <p>To improve student engagement through sense of belonging, maximizing learning days, curriculum engagement and behavioral outcomes.</p> <p><b><u>Some other highlights:</u></b></p> <ul style="list-style-type: none"> <li>• First year 11 cohort – mixed pathways</li> <li>• The new standard – both here and overseas</li> <li>• Kokoda 2025 – 5 sponsors – Thanks Ally (240 participants)</li> <li>• Congratulation to Jules – Lions Academy Level 3</li> <li>• Congratulations to Chirathi – Federal Cadet of the year</li> <li>• Future anything grand final winner 2024 - Alex</li> </ul> <p><b><u>Finance Update:</u></b></p> <table border="1" data-bbox="523 920 1509 1066"> <tr> <td>What we own</td> <td style="text-align: right;">2,014,433.18</td> </tr> <tr> <td>What we are committed to spend</td> <td style="text-align: right;">408,291.35</td> </tr> <tr> <td>Held for others</td> <td style="text-align: right;">368,006.41</td> </tr> <tr> <td>Net Position</td> <td style="text-align: right;">794,264.42</td> </tr> </table> <p>Budget 2025 presented next meeting</p> <p><b><u>Voluntary Contributions 2024</u></b> - \$7600</p> <table border="1" data-bbox="523 1272 1509 1417"> <tr> <td>Uniforms</td> <td style="text-align: right;">1,500</td> </tr> <tr> <td>Financial Hardships</td> <td style="text-align: right;">1,000</td> </tr> <tr> <td>Resource centre, books &amp; games</td> <td style="text-align: right;">3,000</td> </tr> <tr> <td>Science resources</td> <td style="text-align: right;">2,100</td> </tr> </table> <p><b><u>Coming up:</u></b>  School study tours to UK and China – Wed April 2  BSSSC Cross Country 3 April  Last day of term 1 Friday 4<sup>th</sup> April  Junior Summer Sport Gala Day – postponed week 1 term 2</p>	What we own	2,014,433.18	What we are committed to spend	408,291.35	Held for others	368,006.41	Net Position	794,264.42	Uniforms	1,500	Financial Hardships	1,000	Resource centre, books & games	3,000	Science resources	2,100
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<p>Motion</p>	<p>“That the Principal’s report be accepted as tabled.”  Moved K.F.  Seconded V.M.  Carried</p>																
<p>8. Receive applications for membership (to include renewal of existing</p>	<p><u>Applications for NEW membership:</u>  Covered in AGM</p>																



membership and new membership	 <p>Total membership = 51</p>
10. General Business	<p>School Gym – quotes have been supplied, system for procurement has changed, preferred supplier has been chosen. John Tabrat is working with Sanja around project managing the completion of the gymnasium.</p> <p>John will present an update to the next meeting discuss the concept of the Gym and entailed plans.</p> <p><b><u>Parent Q&amp;A</u></b></p> <p>Next Meeting Dates for 2025;</p> <ul style="list-style-type: none"><li>Monday 12 May (T2, W4)</li></ul>
Motion:	Moved: V.M. Seconded : J.L.
Close	6:43pm
<p><u>Confirmation of General Meeting Minutes</u></p> <p>Chair Name: V.M. Signature:</p>  <p>Date: 13/05/2025</p> <p>Executive Principal: K.F. Signature:</p>  <p>Date: 13/05/2025</p>	



**Brisbane South**  
State Secondary  
College

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