



P&C General Meeting Minutes	
Date: 09 February 2026 Time: 5:30pm Location: Resource and Innovation Centre	
AGENDA ITEM	
1. Opening, welcome and apologies	Acknowledgment to Country was read by V.M. Welcome extended to all attendees, including online participants. Apologies: Nil Attendance : V.M., S.S., D.L., J.L., B.B. S.P., A.M., C.M., S.B., R.C., J.V., N.N., T.C., S.W., K.S., R.L., A.G., Y.N., M.L., O.A., L.A., M.R., K.H., M.T., C.S. (online), K.T. (online), S.S. (online), J.T. (online), C. (online), H.G. (online), B.P. (online)
2. Confirmation of the minutes of the previous general meeting	Amendments: Attendance list of Nov 25 meeting to be adjusted. K.T. to be removed from the attendance list.
Motion	“That the minutes from previous meeting to be accepted in next meeting” Moved: V.M. Seconded: J.L. Carried



3.
Correspondence since the previous meeting:

Inward:

- Administrative emails regarding new committee onboarding
- Vendor offers for school events
- Financial statements of P&C accounts

Outward:

- Communications regarding committee onboarding and planning
- Ongoing sponsor outreach

	bnesales@qcc.com.au	New Bevande Colours - Shop Now If you can't see this e...
	statements@commbiz.com.au	You have new Account Statements to view in CommBiz C...
<p>▼ Last month</p>		
	Instagram	bsssc_pandc, see what's been happening on Instagram S...
	Bunnings Trade	Powerful tools incoming... Shop Makita, DeWALT and m...
	Instagram	From teenesteemau: 1 unread message Check your DMs...
	Chris Paton Areasafe	When access needs to change, but safety still matters Hi...
	FITZPATRICK, Alli (afitz118)	RE: Sharp weapon damage during break 1 in canteen on ...
	Johnson Leung	Re: Invoice INV-0218 from Yeronga Junior Australia Footb...
	Juliet Brooks	Re: Invoice INV-0218 from Yeronga Junior Australia Footb...
	Johnson Leung	Re: Invoice INV-0218 from Yeronga Junior Australia Footb...
	Yeronga Juniors	<p>Invoice INV-0218 from Yeronga Junior Australia Football ...</p> <p> Invoice INV-02...</p>
	Holly Moore	<p>****2026 RAPIDCLEAN CLEANING EQUIPMENT**** Welc...</p> <p> QLD SCHOOL ...</p>
	Bunnings Trade	NEW workwear built to handle the toughest jobs We've ...
	Instagram	bsssc_pandc, see what's been happening on Instagram S...
	James Cochrane Areasafe	A small detail that makes stairs much safer Hi Parents, St...
	Bunnings Trade	Rip into the new year! Shop our wide range of power ga...
	Instagram	From teenesteemau: 1 unread message Check your DMs...
	Chris Paton Areasafe	A simple solution for pedestrian safety Hi Parents, I ofte...
	Officeworks	Clearance now on Tech, accessories and more Shop in-...
	Stripe	Instant Payouts now available for payout to linked bank a...
	info3@tontontrade.com	Re: Order Beach Bag Hi my friend, This is Linda from TO...
	EVA LIU	<p>Fw: Sharp weapon damage during break 1 in canteen on ...</p>



Motion	<p>“That the inwards correspondence be received and outwards be endorsed.”</p> <p>Moved: V.M. Seconded: Carried</p>																																																																																	
4. President’s Update	<p>2025 Review:</p> <ul style="list-style-type: none"> • Bunnings BBQ: The final event of the previous year was a Bunnings BBQ, described as well-organized and successful. It raised approximately \$3,000 - \$4,000 net. • Gym Donation: The P&C successfully donated \$50,000 to the school for the gym fit-out. • Riverfire: Highlighted as a major event, alongside smaller BBQs. <p>Current Status: The P&C bank balance currently sits at approximately \$30,000.</p> <p>Future Vision: Viraj noted the need to potentially revamp events and expand the P&C's reach as the school grows. He emphasized that the P&C started with zero funds and has come a long way.</p>																																																																																	
Motion	<p>“That the President’s report be accepted as tabled.”</p> <p>Moved: Viraj Meena Seconded: Dong Yeon Lee Carried</p>																																																																																	
5. Treasurer’s report and financial statement and any business arising from these	<table border="1"> <thead> <tr> <th colspan="3">Summary - Financial Report - November / December 2025</th> </tr> <tr> <th colspan="3">November/ December 2025</th> </tr> </thead> <tbody> <tr> <td>Month of Nov & Dec 2025 Profit /- loss</td> <td></td> <td>\$ 88.44</td> </tr> <tr> <td>Profit year/ - loss to 31 December 2025</td> <td></td> <td>\$ (24,343.08)</td> </tr> <tr> <td>Cash included credit stock balance 31 December 2025</td> <td></td> <td>\$ 32,006.63</td> </tr> <tr> <td colspan="3">Note:1</td> </tr> <tr> <td colspan="3">Fundraising events - result summary</td> </tr> <tr> <td>Sausage Sizzle - Parents Meet and Greet 10 FFinal</td> <td>904.26</td> <td></td> </tr> <tr> <td>Container Refund Scheme</td> <td>195.28</td> <td></td> </tr> <tr> <td>Brisbane Riverfire Final</td> <td>17,142.87</td> <td></td> </tr> <tr> <td>Sausage Sizzle - Open Day!! May 2Final</td> <td>1,265.54</td> <td></td> </tr> <tr> <td>Sausage Sizzle - BunninFinal</td> <td>3,064.59</td> <td></td> </tr> <tr> <td>Grant - Barbara O'shea MP SB Office</td> <td>1,000.00</td> <td></td> </tr> <tr> <td>Donations - BSSSC Gym fitout</td> <td>23,572.54</td> <td></td> </tr> <tr> <td colspan="3">Major expenses YTD</td> </tr> <tr> <td>P & C Qld - Insurance 24/25 year - March 25</td> <td>2,650.83</td> <td></td> </tr> <tr> <td>Audit fee - 2024 - March 25</td> <td>400.00</td> <td></td> </tr> <tr> <td>.AU (ORG.AU) Domain 25 renewal</td> <td>21.77</td> <td></td> </tr> <tr> <td>BSSSC SU Chaplaincy program</td> <td>2,000.00</td> <td></td> </tr> <tr> <td>BSSSC Student Sports Initiative</td> <td></td> <td></td> </tr> <tr> <td>BSSSC Student Academic Supports</td> <td></td> <td></td> </tr> <tr> <td>BSSSC Award Night - sponsorship</td> <td>120.00</td> <td></td> </tr> <tr> <td>BSSSC Award Night - drinks</td> <td>92.40</td> <td></td> </tr> <tr> <td>World Teachers Day</td> <td>555.50</td> <td></td> </tr> <tr> <td>Sponsorship to BSSSC - Annual \$2K + Gym fitout \$40K</td> <td>42,000.00</td> <td></td> </tr> <tr> <td>Cybersecurity presentations net expenses</td> <td>-</td> <td></td> </tr> <tr> <td></td> <td>47,840.50</td> <td></td> </tr> </tbody> </table>	Summary - Financial Report - November / December 2025			November/ December 2025			Month of Nov & Dec 2025 Profit /- loss		\$ 88.44	Profit year/ - loss to 31 December 2025		\$ (24,343.08)	Cash included credit stock balance 31 December 2025		\$ 32,006.63	Note:1			Fundraising events - result summary			Sausage Sizzle - Parents Meet and Greet 10 F Final	904.26		Container Refund Scheme	195.28		Brisbane Riverfire Final	17,142.87		Sausage Sizzle - Open Day!! May 2 Final	1,265.54		Sausage Sizzle - Bunnin Final	3,064.59		Grant - Barbara O'shea MP SB Office	1,000.00		Donations - BSSSC Gym fitout	23,572.54		Major expenses YTD			P & C Qld - Insurance 24/25 year - March 25	2,650.83		Audit fee - 2024 - March 25	400.00		.AU (ORG.AU) Domain 25 renewal	21.77		BSSSC SU Chaplaincy program	2,000.00		BSSSC Student Sports Initiative			BSSSC Student Academic Supports			BSSSC Award Night - sponsorship	120.00		BSSSC Award Night - drinks	92.40		World Teachers Day	555.50		Sponsorship to BSSSC - Annual \$2K + Gym fitout \$40K	42,000.00		Cybersecurity presentations net expenses	-			47,840.50	
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Brisbane South State Secondary College P&C Association				
Statement of Comprehensive Income				
For Period Ended 31 December 2025				
Income	Nov/ Dec	Prior to Nov 25	YTD Dec 25	YTD Dec 24
	\$	\$	\$	\$
Fundraising				
Container Refund Scheme	58.73	136.55	195.28	326.17
Social				273.45
Sausage Sizzle - Meet & Greet etc		1,057.43	1,057.43	762.53
Sausage Sizzle - Open day		1,858.53	1,858.53	1,339.40
Sausage Sizzle - Bunnings	4,198.49		4,198.49	4,124.76
Riverfire	147.00	21,342.99	21,489.99	39,209.15
Donation				
Other income - Cybersecurity presentation				
Grant		1,000.00	1,000.00	
	4,404.22	25,395.50	29,799.72	46,035.46
Expenses				
Audit fees		400.00	400.00	400.00
Bank charges		3.30	3.30	13.00
Donation - BSSSC	2,092.40	40,675.50	42,767.90	2,969.00
Donation - SU - BSSSC Chaplaincy	2,000.00		2,000.00	
Equipment / tools		71.82	71.82	
Fundraising				
Social				
Sausage Sizzle - Meet & Greet etc		153.17	153.17	478.71
Sausage Sizzle - Open day		592.99	592.99	284.51
Sausage Sizzle - Bunnings	1,133.90		1,133.90	1,113.92
Riverfire	(910.52)	5,257.64	4,347.12	6,538.96
Insurance		2,650.83	2,650.83	2,405.74
Subscription		21.77	21.77	21.77
Other expenses - Cybersecurity presentation				
	4,315.78	49,827.02	54,142.80	14,225.61
Net Profit/ - Loss	88.44	(24,431.52)	(24,343.08)	31,809.85

Brisbane South State Secondary College P&C Association			
Statement of Financial Position			
As at 31 December 2025			
	2024	Opening Balance	Ending Balance
	\$	1-Nov-25	31-Dec-25
	\$	\$	\$
Current Assets			
Cash at bank - Society a/c	55,068.76	30,157.91	27,570.80
Cash at bank - Debit card a/c	1,292.15	1,760.70	3,002.12
GST control	(11.20)	(0.42)	(6.29)
Cash Float	-	-	-
Stock on hand - general	-	-	1,440.00
Total Current Assets	56,349.71	31,918.19	32,006.63
Non-Current Assets			
Plant and equipment (refer to asset schedule)	-	-	-
Total Non-Current Assets	-	-	-
Net Assets	56,349.71	31,918.19	32,006.63
Accumulated Surplus			
Opening balance	24,539.86	56,349.71	56,349.71
Profit/ (loss) for the year	31,809.85	(24,431.52)	(24,343.08)
Accumulated Surplus at end of year/period	56,349.71	31,918.19	32,006.63

Financial Highlights (2025):

- **Riverfire:** The flagship event raised a net profit of \$17,142.
- **Bunnings BBQ:** Net profit of \$3,064.
- **Container Refund Scheme:** Raised \$195.
- **Open Day BBQ:** Raised \$1,265.
- **Donations:** A \$1,000 grant was received from Barbara O'Shea's office.

Expenditure:

- **School Donations:** \$42,000 total donated to the school last year (Annual contribution of \$2,000 + Gym contribution of \$40,000).
- **Other Support:** \$2,000 for the Chaplaincy program and sponsorship for Awards Night.
- **Insurance:** Paid as required.



	<p>Current Financial Position (as of Dec 31, 2025):</p> <ul style="list-style-type: none">• Total Cash on Hand: \$32,006 across two accounts (\$27,570 in Society Account, \$3,002 in Debit Card Account).• Stock: Leftover alcohol and beverages from Riverfire are currently in storage. Due to licensing restrictions, these cannot be sold and must be used or donated.
Motion	<p>“That the Treasurer’s report be accepted” Moved: J.L. Seconded: S.S. Carried</p>
6. Vice President’s Update	<p>Vision & Goals: The goal is to foster a thriving school community, supporting parents, students, and educators.</p> <p>Key Activities:</p> <ul style="list-style-type: none">• Fundraising: Money raised goes back to the school for items like gym equipment and table tennis tables.• Community Engagement: Includes events for Teacher's Day and Chaplaincy support. <p>Events Strategy:</p> <ul style="list-style-type: none">• Major Events: Welcome BBQ (Week 8), Open Day (May/June), Riverfire (September), and Bunnings BBQ.• New Ideas: Discussions with Mr. Barlow about engaging with the Lions Club and potentially holding an Anzac Day event.• Riverfire 2026 Planning: Shankar emphasized the need to start planning in April (Term 2) to address previous challenges with security, food trucks, and donations. <p>Membership & AGM:</p> <ul style="list-style-type: none">• Dissolution: The current Executive Committee will dissolve in March.• Requirement: All parents must sign up as members for 2026 to vote or stand for election at the AGM on March 9.• Voting: Elections will likely be a show of hands/voice in the room.
Motion	<p>“That the Vice President’s report be accepted as tabled.”</p>



	Moved: S.S. Seconded: J.L. Carried
7. Principal's Update	<p>Introduction: Mr. B. introduced himself, noting his previous roles at McGregor State High School and Springfield. He expressed his excitement to lead the college.</p> <p>Values: He emphasized values of family, commitment, integrity, respect, and inclusion.</p> <p>Enrollments: Current enrollment is 1,449 students, with Year 12 being the smallest cohort.</p> <p>Strategic Planning:</p> <ul style="list-style-type: none">• AIP (Annual Implementation Plan): To be approved by the end of the month and published by March.• Strategic Plan: The 2026–2029 Strategic Plan has been endorsed. <p>Timetable & Wellbeing Plus (Wednesdays):</p> <ul style="list-style-type: none">• Years 10–12: Approved to leave at 1:20 PM on Wednesdays for study/wellbeing.• Years 7–9: Remain at school until 2:50 PM. There was confusion regarding this, which Mr. B. clarified.• Trial: This is a trial for Semester 1 and will be reviewed. <p>Sports Plus: A morning initiative aimed at building relationships and activity, rather than purely competitive sport.</p> <p>Facilities (Ovals):</p> <ul style="list-style-type: none">• Rocklea Site: The Department-purchased site at Rocklea was deemed unsafe and unsuitable for development and is being sold.• UQ Partnership: A 3-year deal has been secured to use UQ playing fields. <p>Community Partnerships: Visits were made to Dutton Park State School and West End State School to foster collaboration.</p>



	<p>Business Services Manager Report (S.P. Financial)</p> <p>Position:</p> <ul style="list-style-type: none">• Cash at Bank: \$1,604,830.• Net Ownership: The school owns more than it owes, with a net position of ~\$1.59 million.• Receivables: Parents owe approx. \$13,000; total owed to the school is ~\$46,000. <p>Commitments:</p> <ul style="list-style-type: none">• Expenditure: \$586,796 is committed, including \$120,000 for air conditioning in the workshops.• Held Funds: Funds held for excursions (Spain tour, camps) total ~\$68,000. <p>SRS (Student Resource Scheme): 2026 invoicing will be sent out soon. Fees have been "flat-lined" to reduce cost pressures on parents.</p> <p>Asset Replacement: A significant portion of funds is allocated for asset replacement (e.g., TVs/Technology) as the school moves out of the initial warranty period</p>
Motion	Motion: "That the Principal's report be accepted as tabled." Moved: B.B. Seconded: S.S. Carried
8. General Business	<ul style="list-style-type: none">• Item 1: Timetable Change Consultation:<ul style="list-style-type: none">○ Discussion: K.T. (online) raised concerns about a lack of deep consultation regarding the "Wellbeing Plus" changes and clarified dismissal times for juniors.○ Response: Mr. B. clarified that Years 7–9 stay until 2:50 PM. He acknowledged the feedback on consultation and noted the changes for Years 10–12 are a trial for Semester 1.



- **Item 2: Interactive P&C Meetings:**
 - **Discussion:** Feedback indicated meetings felt too bureaucratic. There is a desire for more interaction.
 - **Action:** Future meetings will include dedicated Q&A sections after presentations to encourage robust discussion.

- **Item 3: School Bags & Uniforms:**
 - **Discussion:** Parents raised issues with school bags tearing and not fitting laptops. There was also discussion about the Fedora hat being compulsory but rarely worn.
 - **Action:** S. will inform the uniform shop to look into stronger bags with better warranties.

- **Item 4: Welcome BBQ:**
 - **Date:** Confirmed for **March 18, 2026**.
 - **Format:** A meet and greet event. Alcohol cannot be sold due to licensing.
 - **Volunteers:** Volunteers are needed starting from 1:00 PM for cooking.

- **Item 5: Parent Teacher Interviews:**
 - **Dates:** Confirmed for **May 5** and **July 28**.
 - **Dismissal:** Students will be dismissed early (approx. 1:10 PM/1:20 PM) on these days.

Guest Speaker: Chaplaincy (S.B.)

- **Student Support Team:** Located in the Hub. The team includes Chappy S., social workers, and UQ placement students.

- **Programs:**
 - **Breakfast Club:** Running successfully with toast and pancakes



	<p>(every second Friday).</p> <ul style="list-style-type: none">○ New Program: Investigating the "Rock and Water" emotional regulation program. <p>Key aspects of the program include:</p> <ul style="list-style-type: none">• Emotional Regulation: It helps students manage their emotions.• Boundaries: It teaches students how to set their own boundaries and how to respect the boundaries of others.• Peer Pressure: It provides strategies for students to recognize and respond to peer pressure within themselves. <p>The school is currently in the exploration phase regarding this program to determine which students would benefit most and how it might operate</p> <ul style="list-style-type: none">• Fundraiser: "Village Dinner" flyer distributed. This event funds the Chaplain's wage (a community-funded role).<ul style="list-style-type: none">○ Details: Includes Spanish paella and musician Zeke Powers.• Health: A new GP has been hired and will start in the coming weeks.
Applications for membership and recording of new members	<p>A list of new members was presented on the slides and accepted.</p> <ul style="list-style-type: none">• Names: L.W., C.S., S.S., A.F., H.B., S.S., B.P., I.S., S.W., S.S. <p>Note: All the existing members must re-register the membership for 2026. Updated membership forms are available on website</p>
Motion	<p>"That applications for membership received be accepted"</p> <p>Moved : S.S. Seconded: D.L.</p>
Date of next meeting	Monday, 9 March 2026
Close	7:15pm



<p>Confirmation of Minutes</p>	<p>Chair Name: V.M.Signature:</p>  <p>Date: 10/03/2026</p> <p>Principal's Name: B.B. Signature:</p>  <p>Date: 10/03/2026</p>
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