



P&C General Meeting Minutes		
Date: 9 June 2025	Time: 5:30pm	Location: Resource and Innovation Centre
AGENDA ITEM		
1. Opening, welcome and apologies	<p>Acknowledgment of Country was read by V.M. Welcome extended to all attendees, including online participants.</p> <p>Apologies:</p> <ul style="list-style-type: none">• J.B.• S.S. (Vice President, later joined online for the presentation) <p>Attendance : C.M., K.F., S.P., S.P., B.J., D.L., J.L., V.M., A.M., (online)</p>	
2. Confirmation of the minutes of the previous general meeting	<p>Amendments: Treasurer’s report title was amended from “Year to Jan – Feb 2025 Report” to “Year to Jan – Mar 2025 Report”</p>	
Motion	<p>“That the minutes be confirmed as a true and correct record of the meeting held 12 May 2025.”</p> <p>Moved: V.P. Seconded: D.L. Carried</p>	
3. Correspondence since the previous meeting:	<p>Inward:</p> <ul style="list-style-type: none">• Administrative emails regarding new committee onboarding• Vendor offers for school events• Financial statements of P&C accounts• Budget discussions related to gym project support <p>Outward:</p> <ul style="list-style-type: none">• Communications regarding committee onboarding and planning• Ongoing sponsor outreach	



>		Support for BSSSC by Dr Barbara O'She... 3:07 PM
		BSSSC P&C Open Day BBQ - Sales to L... 2:09 PM
		BSSSC P&C General Meeting Agenda f... 1:35 PM
		+4
		Presentation for this afternoon's P&C m... 1:21 PM
>		P&C Monday 9th Good afternoon De... 1:16 PM
>		Bunnings Community BBQ 2025 Goo... 1:15 PM
		+8
>		P&C Meeting - Monday 9 June Done, ... 1:07 PM
>		Open day reimbursement - DY an... (3) 1:06 PM
		+4
		Potential Partnership Opportunity - Sur... 11:41 AM
		Membership Register 2025 Location - H... 10:43 AM
		BSSSC P&C Meeting Hi ... RSVP 10:36 AM
		Last week
>		Gym Donation Invoice - payment ... (2) Fri 1:53 PM
		+1
>		Gym Donation Invoice (3) Hi Johnso... Thu 6/5
		+1
>		P&C Meeting - Monday 9 June Hello, ... Thu 6/5
		New 112 bus route commencing 30 Jun... Tue 6/3
		EOFY Sale: Benchtop Equipment - Sho... Sun 6/1
		You have new Account Statements to ... Sun 6/1
		Last month
		Help with Fundraising Hi All, We hav... F,



	<p>Today</p> <p>FERDINANDS, Kirsten (kferd1) Agenda to print Thanks a lot 4:56 PM</p> <p>FERDINANDS, Kirsten (kferd1) Draft Minutes from General Meeting 12... 4:48 PM</p> <p>P&C General Me... +1</p> <p>Last month</p> <p>meltainsh@gmail.com; Alli FITZPATRICK; info P&C Meeting - Monday 12 May 2025 T. Mon 5/12</p> <p>PC GM Agenda - ... +5</p> <p>Dong Yeon Lee; Johnson Leung; Shankar Subramanian Slides 12th May 2025 - please update y... Mon 5/12</p> <p>March</p> <p>Shankar Subramanian Link 2025 BSSSC PnC AGM and Gener... 3/31/2025</p> <p>Johnson Leung; Shankar Subramanian; Juliet Brooks; Devika ... BSSSC P&C 2025 Budget Thanks a lot ... 3/31/2025</p> <p>2025 BSSSC pc-a...</p> <p>spopo3@eq.edu.au; POPOVIC, Sanja (spopo3); Johnso... Gym Donation Dear Sanja Good morn... 3/31/2025</p> <p>Johnson Leung Compliance report for 2024 Good mo... 3/31/2025</p> <p>pc-compliance-re...</p> <p>FITZPATRICK, Alli (afitz118) AGM 2025 - preparation and documents 3/30/2025</p> <p>Brisbane South S... +6</p> <p>Juliet Brooks; Johnson Leung; Devika Indla; Shankar Su... 2025 student protection risk managem... 3/30/2025</p> <p>2025-student-pro... +1</p> <p>Jamie Smith Brisbane South SSC: AGM and items of ... 3/30/2025</p> <p>How to hold an A...</p> <p>Johnson Leung; Shankar Subramanian; Juliet Brooks AGM slides to update 2025 Good mor... 3/28/2025</p> <p>Brisbane South St...</p>
<p>Motion</p>	<p>“That the inwards correspondence be received and outwards be endorsed.”</p> <p>Moved: V.M.</p> <p>Seconded: Connie Mavrommati</p> <p>Carried</p>
<p>4. President’s Update</p>	<ul style="list-style-type: none"> • BBQ event was a success; appreciation given to all volunteers • New Bunnings BBQ confirmed for later in the year • Ongoing drive for increased P&C membership • A parent survey to be distributed (late June – early July) for new project ideas • Newsletter initiative underway to improve communication before meetings • Corporate sponsorship continues to be explored • P&C remains committed to funding key initiatives such as the gym
<p>Motion</p>	<p>“That the President’s update be accepted as tabled.”</p> <p>Moved: V.M.</p> <p>Seconded: J.L.</p> <p>Carried</p>
<p>5. Vice President’s Update</p>	<ul style="list-style-type: none"> • Open Day BBQ raised nearly \$2000; thanks to all volunteers • Riverfire event planning to commence late June or early July • Sponsor engagement ongoing (including real estate agency from prior



	<p>year)</p> <ul style="list-style-type: none">• Next Bunnings BBQ scheduled for 20 September (first Saturday of school holidays)• Discussion to be held to assess feasibility given Riverfire is on 6 September• Athlete's Foot sponsorship form still needs to be submitted
Motion	<p>"That the Vice President's report be accepted as tabled." Moved: S.S. Seconded: V.M. Carried</p>
6. Treasurer's report and financial statement and any business arising from these	<p>Open Day BBQ (May Event)</p> <ul style="list-style-type: none">• Gross revenue was strong, reportedly better than last year.• Interim profit estimated at \$1,400, with some minor reimbursements still pending.• Additional costs such as stock value not yet finalized, but likely close to break-even after all adjustments. <p><i>Year-to-Date Position</i></p> <ul style="list-style-type: none">• Net profit/loss YTD: \$628• (A modest positive balance for the current financial year up to end-May.) <p><i>Bank Account Balances (as of 31 May 2025)</i></p> <ul style="list-style-type: none">• Total available funds: \$55,721<ul style="list-style-type: none">○ Main account: \$53,000○ Debit account + Cash in transit: ~\$2,000• (Cash in transit includes physical cash collections from events not yet banked.) <p><i>Major Expenses for May</i></p> <ul style="list-style-type: none">• Some notable early payments were highlighted but not specified line by line.• These are reflected in the reduction from earlier balance to \$55,721. <p><i>Profit and Loss Overview</i></p> <ul style="list-style-type: none">• The Treasurer shared a visual breakdown showing:



	<ul style="list-style-type: none">○ Income sources and event earnings○ Expenditure categories and major outflows○ Cash flow impact of both income and liabilities
Motion	<p>“That the Treasurer’s report be accepted”</p> <p>Moved: J.L. Seconded: D.L. Carried</p>
7. Principal’s Update	<p>College Vision & Culture</p> <ul style="list-style-type: none">● Reaffirmed commitment to the school’s vision:<ul style="list-style-type: none">○ <i>“Setting the new standard by challenging conventions, collaborating with the best, thinking globally and acting locally.”</i>● Focus on student agency, leadership, and meaningful partnerships with families and the community. <p>Enrolments</p> <ul style="list-style-type: none">● Current enrolment: 1,240 students (as of 9 June 2025) <p>Key School Highlights and Events</p> <ul style="list-style-type: none">● Kokoda Challenge Participation<ul style="list-style-type: none">○ Over 200 students participated in 18km, 30km, and 42km challenges.○ Involved significant parent and teacher volunteer support.○ Emphasis on character development: teamwork, perseverance, and resilience.○ 6 community sponsors covered the cost of student-designed team shirts.● Student Leadership Redesign: Concordium<ul style="list-style-type: none">○ Launch of “Concordium” Student Leadership Program○ Over 100 student applicants received for 2025 positions.○ Developed through:<ul style="list-style-type: none">▪ Student and staff feedback (from 2021–2024)▪ Leadership design sessions by the 2024 PROPEL team▪ Research on agency, civics, and youth voice○ Leadership structure:<ul style="list-style-type: none">▪ Local Level: Class representatives▪ State Level: House Legacy Project Teams (4 students per year level)▪ Federal Level: Prefects and College Captains○ Inspired by real-world democratic models, designed <i>by students for students</i>.○ Voting and appointments occurring in June 2025; investor

	<p>event planned for Term 3, Week 3.</p> <ul style="list-style-type: none"> • Career and Learning Events <ul style="list-style-type: none"> ○ Year 10 Career Expo (22 May): <ul style="list-style-type: none"> ▪ Panels, industry talks, and university stalls. ▪ Parents invited as presenters, reflecting community partnerships. ○ Year 11 Rider & Driver Awareness Program: <ul style="list-style-type: none"> ▪ Delivered by external organisation. ▪ Focused on driver safety, decision-making, and real-world consequences of accidents. • Multicultural and Reconciliation Activities <ul style="list-style-type: none"> ○ Purposeful assemblies and student-led events to reflect on the importance of diversity, identity, and reconciliation in school culture. • Academy Trials for 2026 <ul style="list-style-type: none"> ○ Biomedical Science Academy: Over 200 applicants ○ AFL Academy: Over 50 applicants ○ Testing underway this week at Yeronga AFL Grounds and on campus <p><i>School Finances Snapshot (Presented by Sanja)</i></p> <ul style="list-style-type: none"> • Cash at Bank: \$1,995,726 (includes petty cash and travel cards) • Accounts Receivable (school fees, GST): \$252,763 • Total Owned: \$2,248,490 • Liabilities (Invoices, Bonds): \$86,798 • Net Position: \$2,161,692 • Committed Purchase Orders: \$604,822 • Funds Held for Others (camps, excursions): \$385,614 • Future Project Provisions (2026 staffing, assets): \$466,045 • Available Operational Funds: \$705,210 <p><i>P&C Acknowledgement</i></p> <ul style="list-style-type: none"> • Deep appreciation expressed for the P&C's \$40,000 contribution toward the school gym project.
Motion	<p>Motion: "That the Principal's report be accepted as tabled." Moved: K.F. Seconded: V.M. Carried</p>

<p>8. Working Groups - Grants - Fundraising</p>	<p>Fundraising</p> <ul style="list-style-type: none"> • BBQ and Open Day success noted • Riverfire and Bunnings BBQ planning underway <p>Grants</p> <ul style="list-style-type: none"> • Athlete's Foot form pending completion
<p>9. General Business</p>	<ul style="list-style-type: none"> • Transport Concern Raised: <p>BCC Bus 112 no longer stops at Annerley.</p> <p>P&C will draft a formal letter to authorities requesting clarification and alternate transport options.</p>
<p>Applications for membership and recording of new members</p>	<p>No new membership applications received this month.</p>
<p>Motion</p>	<p>"That applications for membership received be accepted"</p> <p>Moved :N/A Seconded: N/A</p>
<p>Date of next meeting</p>	<p>Monday, 14 July 2025 (To be confirmed. Possible delay due to Term start)</p>
<p>Close</p>	<p>6:10pm</p>
<p>Actions from the meeting</p>	<ol style="list-style-type: none"> 1. Finalise Riverfire planning committee and scheduling meeting 2. Submit Athlete's Foot sponsorship form 3. Draft and send transport concern letter re: Bus 112
<p>Confirmation of Minutes</p>	<p>Chair Name: V.M. Signature:</p>  <p>Date: 12/08/2025</p> <p>Principal's Name: K.F. Signature:</p>



Brisbane South
State Secondary
College

Date:

12/8/2025