



**Brisbane South**  
State Secondary  
College

<b>P&amp;C General Meeting Minutes</b>	
<b>Date:</b>	<b>13 February 2023</b>
<b>Time:</b>	<b>5:20pm</b>
<b>Location:</b>	<b>Onsite</b>
<b>AGENDA ITEM</b>	
1. Opening, welcome and apologies	Acknowledgment of country and welcome from President, J.S Housekeeping: Onsite meeting Apologies : D.N.
2. Confirmation of the minutes of the previous general meeting	No amendments
Motion	“That the minutes be confirmed as a true and correct record of the meeting held 14.11.22.” Moved: J.S. Seconded: T.S. Carried
3. Correspondence since the previous meeting:	<b>Correspondence In</b>  Date / Summary and / or Actions 24.11.2023 Buranda SS P&C CM from Buranda SS P&C – Info only for fund raiser 28.11.2022 WL Requesting information on the BBQ dates 29.11.2022 Bunnings trade Info only – newsletter 5.12.2022 QCC Supplies Info only – newsletter 14.12.2022 P&C QLD Survey and feedback email 24.01.2023 Max Chandler Advising Schools Upgrade Fund – send to JS 25.01.2023 P&C QLD Info only – newsletter 27.01.2023 BR from Pocketnote Info only - Pocketnote 3.02.2023 DR from Vending Aust Info only – free vending machine 6.02.2023 SK Adding items for general business 6.02.2023 AF Fundraising offer from Dendy Cinemas – sent to P&C members



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	<p>7.02.2023 Containers for Change Advise of refund \$ 64.90</p> <p><b>Correspondence Out</b> Date / Summary / Actions 24.11.2022 JL to BSSSC Advising BBQ date for 2023 – Monday 13th Feb 2023 24.11.2022 JL to BSSSC Endorsing free dress gold coin fund-raiser for toy drive 24.11.2022 JL to BSSSC Confirming minutes for October 2022 in November 2022 meeting 29.11.2022 KL to WL Advising update to BBQ date 7.12.2022 JS to BSSSC End of year letter confirmation Correspondence updated as of 13.02.2023)</p>
Motion	<p>“That the inwards correspondence be received, and outwards be endorsed.”</p> <p>Moved: J.S. Seconded: J.L. Carried</p>
<p>4. President’s Update</p> <ul style="list-style-type: none"> <li>- Business arising from the correspondence</li> <li>- table of executive committee’s decisions (if any)</li> </ul>	<p>Objectives</p> <p>2023 Outlook</p> <ul style="list-style-type: none"> <li>• Growth in membership, engagement and volunteers</li> <li>• Trialling hybrid meetings as standard practice</li> <li>• Financial stability and capacity to contribute to students and school <ul style="list-style-type: none"> <li>• Voluntary Financial Contributions</li> <li>• Events and fund-raising</li> </ul> </li> <li>• Communications <ul style="list-style-type: none"> <li>• e.g. Improvement of our page on the school’s website</li> </ul> </li> <li>• Annual General Meeting, Monday 13 March <ul style="list-style-type: none"> <li>• Renewal of policies</li> <li>• Renewal of membership</li> <li>• Executive</li> </ul> </li> </ul>
Motion	<p>“That the President’s update be accepted”</p> <p>Moved: J.S. Seconded: J.L. Carried</p>



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<p>5. Treasurer's report and financial statement and any business arising from these</p>	<p><b>Summary Financial Report</b></p> <ul style="list-style-type: none"> <li>• Assets (incl. \$619.78 of stock) is \$14,283.54.</li> <li>• Commenced Jan-2022 with uncommitted cash \$3,753.04 and finished Dec-2022 with \$13,663.76</li> <li>• We have not yet received Grill'd Community Matters and have again enquired as to status.</li> <li>• Membership and insurance, \$2,120.42 plus audit fees</li> <li>• Budget to be tabled at March AGM</li> </ul>
<p>Motion</p>	<p>"That the Treasurer's report be accepted for Period Ending 30 December 2022"          Moved J.L.          Seconded J.S.          Carried</p>
<p>6. Vice Presidents Update</p>	<p><b>Key Events</b></p> <ul style="list-style-type: none"> <li>• Term 1: A social evening for parents, such as at Slipstream Brewery.</li> <li>• Term 2: Fundraising BBQ, Bunnings Rocklea.</li> <li>• Term 3: Riverfire! Saturday 2 September (end of Week 8). Picnic blankets, bar, food trucks and the best view in town!</li> <li>• Term 4: End of year fundraising BBQ for students and staff</li> </ul> <p><b>Other Activities</b></p> <ul style="list-style-type: none"> <li>• Family social activities, such as at Harmony Gardens and Club Greenslopes</li> <li>• Grants, such as Building Stronger Communities, Gambling Community Benefit Fund and others</li> </ul>
<p>7. Principal's Update including Deputy Principal's and HOD update</p>	<p><b>Mrs K.F.</b>          Pushing The new standard          Current enrolment 755</p> <ul style="list-style-type: none"> <li>• Year 7 - 287</li> <li>• Year 8 - 253</li> <li>• Year 9 - 215</li> </ul> <p>99% attendance target          Shared data on what the students have achieved - very positive academic results          2022 Innovation award</p>



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	<p>Strategies and goals aligned with focus on</p> <ul style="list-style-type: none"><li>• Education achievement</li><li>• Wellbeing and engagement</li><li>• Culture and Inclusion</li><li>• Putting the learner first</li></ul> <p>A great start for the year with BYOD</p> <p>Year 8 and Year 9 building on the success of 2022 through</p> <p>Updates on Year 7,8 and 9 Biomedical, AFL academy experience and events coming up like the swimming carnival, instrumental music /choir and various sports</p> <p>Parents as partners - explained in detail</p> <p>Key contact via Day map, , Email, SMS (where necessary) and Facebook</p> <p>Coming up</p> <ul style="list-style-type: none"><li>• Student leader nominations</li><li>• Biomedical and AFL 2023 launch events</li><li>• Napalm week 7,8 and 9</li><li>• Gala sports day Term 1</li><li>• Year 9 camp</li></ul> <p><b>Updated on behalf of Business manager – Mrs S.P. – details to be shared in coming meetings</b></p>
Motion	<p>“That the Principal’s report be accepted as tabled”</p> <p>Moved Mrs K.F.</p> <p>Seconded J.S.</p> <p>Carried</p>
8. General Business	<p><b>Items received and discussion notes</b></p> <ul style="list-style-type: none"><li>• Update from Michael Farrugia, Managing Director, NOONE<ul style="list-style-type: none"><li>• Privilege to partner with the school</li><li>• Explained the 2 versions of the laptop bags</li><li>• For any issues or queries – the uniform shop can be contacted</li><li>• A lot of the materials are made from sustainable materials</li><li>• For any special uniform requests (religious reasons) please contact the uniform shop and allow 4-6 weeks for production</li></ul></li><li>• SM:</li></ul>





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	<ul style="list-style-type: none"><li>• The quality &amp; durability of the school bags &amp; laptop bags sold by the uniform shop.<ul style="list-style-type: none"><li>• For any issues or queries – the uniform shop can be contacted – 2 versions of the bag – explained in detail by NOONE</li></ul></li><li>• When the lockers are going to be made available and what the hold up is regarding allocation of lockers.<ul style="list-style-type: none"><li>• Year 7 now getting distributed lockers</li></ul></li><li>• Managing the theft of hats in the school<ul style="list-style-type: none"><li>• Hats – 20-30 at the school with no names -l lots of hats are misplaced please write student names</li></ul></li><li>• DT:<ul style="list-style-type: none"><li>• Communication with cafeteria regarding non-typical days and confusion with lunches being delivered.</li><li>• Car pick-up volumes as the school grows causing excess and double-parking. What can be done with organisation and is there an opportunity for a drive-through?<ul style="list-style-type: none"><li>• Pick up and drop off zones / parking - traffic plans and roads designed by council. The school has notified the council and contacted the builder and working with the council. School staff are available to assist at pick up times in the afternoon</li></ul></li></ul></li><li>• RC:<ul style="list-style-type: none"><li>• Challenges with email communication from the school to the agenda<ul style="list-style-type: none"><li>• Emails going to junk – please watch the email box and filters. There are other ways to contact the school as well and keep updated – eg Daymap, Facebook and SMS's</li></ul></li></ul></li></ul>
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# Brisbane South State Secondary College

	<p>Other updates</p> <ul style="list-style-type: none"><li>• Facebook group for marketplaces and 2nd hand uniform is okay – link on the school P&amp;C page - <a href="https://www.facebook.com/groups/1196633227809319">https://www.facebook.com/groups/1196633227809319</a></li><li>• Uniform policy was developed with very wide consultation and communication with the community</li></ul>
10. Applications for membership and recording of new members	Link for the application for 2023 is on the P&C web site. Please email all requests to the following email address for an offline form <a href="mailto:info@brisbanesouthsscpandc.org.au">info@brisbanesouthsscpandc.org.au</a> .
Date of next meeting	AGM – 13 <sup>th</sup> March 2023 at 5-:30 pm
Close	6:50 pm
Confirmation of Minutes Chair Name: J.S. Signature:   Date: 13.02.2023  Principal's Name: K.F. Signature:   Date: 13.02.2023	