



Brisbane South State Secondary College

7 March 2022

Dear Parents/Guardians

Our Executive Team and P&C Association of Brisbane South State Secondary College are now able to provide you with the details of our Student Resource Scheme for 2022.

The attached letter includes important information about the fees and inclusions of the SRS, how the scheme operates, and the annual participation fee.

The scheme ensures that students have the resources required for them to engage with the curriculum for their education, and saves parents time and money in sourcing the prescribed materials elsewhere. Savings are gained through the school's bulk purchasing practices and hiring arrangements. The scheme is not used to raise funds for other purposes, and revenue collected through the scheme is applied only to the resources and operation of the scheme.

The scheme's operation, resource inclusions, and participation fees were approved by the school's P&C Association at the meeting held on 11 October 2021.

[ICT Guarantee of Service](#)

In order to support our high standard of ICT deliverance within the College, we have implemented a BYOD ICT Guarantee of Service. This fee better equips the College to meet the ever-increasing needs of ICT within our digital literacy model, the issues students may face in their day to day operations with their computer, and provide expert advice if an issue arises so that you, as the parent and student, are informed when needing to seek warranty or out of warranty repairs on your child's device.

This ICT Guarantee of Service and BYOD program fee was also approved at the P&C Association Meeting held on 11 October 2021.

[Instrumental Music](#)

If your child has registered interest and has been accepted into the Instrumental Music Program, you will be receiving additional information and a separate invoice for this within the next few weeks.

[Academy Programs](#)

Academy Programs will incur a fee that is not covered by the Student Resource Scheme. Parents/Guardians of students who have been accepted in these programs will be receiving invoices for the balance of the 2022 Academy Program fees in the next few weeks.

[Locker Hire](#)

Parents/Guardians of students who have been allocated a lock and locker will be receiving a Locker Hire Agreement for 2022 (which will need to be signed and returned) including an invoice for the annual locker hire fee. This information will be sent out soon.

[Payment Arrangement](#)

Several payment options including a single payment for the full year's fee or term instalments are available. An instalment plan can also be negotiated with the school.



Any unpaid invoices, will be managed according to the Department's Debt Management Procedure, and may result in the student being excluded from the scheme and/or from participating in non-curricular activities until payment is made (<https://ppr.qed.qld.gov.au/pp/debt-management-procedure>).

Our school runs a cashless system. Payments can be made by BPOINT, Qkr! and Centrepay.

- BPOINT payments - please use the Customer Reference Number (CRN) and invoice number printed on the invoice received from us. If unsure of the CRN, please contact us;
- [Qkr!](#) - Quick hassle-free school payment setup instructions via this link;
- Centrepay Deductions are available to pay the SRS fees. Use Centrepay to make regular deductions from your Centrelink payment. Centrepay is a voluntary and easy payment option available to Centrelink customers. Go to [Centrepay](#) for more information on how to set up your Centrepay deductions.

We thank all our parents/guardians for completing the SRS Participation Form during the enrolment process.

Attached you will find the SRS Fee payment arrangement form. Please complete this form and return it to finance@brisbanesouthssc.eq.edu.au by 11 March 2022.

Invoices for the SRS and ICT Guarantee of Service will be arriving in your nominated email by Tuesday 8 March 2022.

If you have any further questions or queries regarding our 2022 SRS or other school fees, please feel free to contact Sanja Popovic (Business Manager) finance@brisbanesouthssc.eq.edu.au.

Yours sincerely



Kirsten Ferdinands
Executive Principal





Brisbane South
State Secondary
College

SRS Fee Payment Arrangement Form

Section 1: Student Details

Student Name	
Student ID	
Year Level	

Section 2: SRS Category

SRS Category	SRS Fee Payable
2022 SRS	

Section 3: Payment Arrangement

Please select the preferred payment options:

Payment options	Instalments	Amounts	Option Selected
1. A single payment for the full year's fee	Instalment 1:		<input type="checkbox"/>
2. Term instalments (paid over the first 3 terms)	Instalment 1: Instalment 2: Instalment 3:		<input type="checkbox"/>
3. An instalment plan as negotiated with the school			<input type="checkbox"/>

Section 4: Return of the Participation Form

Parents are reminded to complete and return the SRS Participation Agreement Form when joining the scheme for the first time or opting in/out during the student's enrolment.

Have you completed and returned the SRS Participation Agreement Form? **Yes** **No**

Please note if you choose to opt out of the SRS, you are still required to complete and return the Participation Agreement Form.

Section 5: Parent Signature

Parent Name	
Parent Signature	
Date	

