



P&C General Meeting Minutes	
Date: Monday 23 November 2020 Time: 5:00pm Location: Eco Sciences Precinct Seminar Rooms 603 & 604	
AGENDA ITEM	
Opening and welcome by the Chair	J.S. (President) officially welcomed everyone to the inaugural P&C meeting of Brisbane South State Secondary College
Apologies	M.H. D.V., S.M.
Confirmation of the minutes of the previous general meeting	No amendments
Motion	"That the minutes be confirmed as a true and correct record of the meeting held 26/10/20." Moved: J.S. Seconded: G.P. Carried
Business arising from the minutes of the previous general meeting	Establishment of the Executive Committee
Correspondence received since the previous general meeting: <ul style="list-style-type: none">• Inward (as listed)• Outward (as listed)	Nil inward Nil outward
Motion	"That the inwards correspondence be received and outwards be endorsed." Moved: N/A Seconded: Carried/Lost
Business arising from the correspondence	nil
Table of executive committee's decisions (if any)	N/A
Treasurer's report and financial statement, and any business arising from these.	nil
Motion	"That the Treasurer's report be accepted and payments as listed be endorsed." Moved: N/A Seconded: Carried/Lost


<p>other reports (This will include the Principal's Report)</p>	<p>Principal's Report</p> <ul style="list-style-type: none"> • Feedback from Parent Information evening very positive. Key information shared via presentation and parent handbook much appreciated. Very excited students and community looking forward to the school opening in 2021. • Current Year 7 enrolments as at 23/11/20 – 217 students • Uniforms – all families emailed uniform fitting details and dates along with Uniform pricelist last week. Principal to send out a reminder to all families next week including a list of compulsory school uniform items to begin the school year. • Orientation Day – 4 December. This event will be held at the Convention Centre and will be a student only event due to Covid-19 restrictions. Details regarding times and venue arrangements will be emailed to all families from the Deputy Principal and HoD Junior Secondary this week. • New Staff – This week the following additional staff were employed to join the Brisbane South State Secondary college team- <ul style="list-style-type: none"> - IT Technician, 2 x Admin Officers, Spanish Teacher • Day 1 2021 – The Leadership team along with the Department of Education, Building Future School's team are working together to plan the first day event. Currently the Covid-19 restrictions allow for parents to come on to school grounds and the team will be planning for this to occur as well. <ul style="list-style-type: none"> - Details of day 1 will be emailed to all families in the week prior to school beginning.
<p>Motion</p>	<p>"That the Principal's report be accepted as tabled."</p> <p>Moved J.S. Seconded J.L. Carried</p>

Motions on notice	nil	
General Business	1. Endorse Policies	
Motion	"That the policies be endorsed"	
	Moved J.S.	Seconded D.S. Carried
General Business	2. Move Dates for 2021 P&C Meetings – start time 5:30pm with Exec meeting 5pm	
		Proposed Dates
	P&C	Monday 8 February 2021 (Week 3 Term 1)
	AGM & P&C	Monday 8 March 2021 (Week 7 Term 1)
	P&C	Monday 10 May (Week 4 Term 2)
	P&C	Monday 14 June (Week 9 Term 2)
	P&C	Monday 12 July (Week 1 Term 3)
	P&C	Monday 9 August (Week 6 Term 3)
	P&C	Monday 13 September (Week 10 Term 3)
	P&C	Monday 11 October (Week 2 Term 4)
	P&C	Monday 15 November (Week 7 Term 4)
Motion	"That the dates for 2021 P&C Meetings be accepted"	
	Moved J.S.	Seconded T.L. Carried
Applications for membership and recording of new members	N.Y.	
Motion	"That applications for membership received be accepted"	
	Moved J.S.	Seconded T.R. Carried
Date of next meeting	Monday 8 February 2021 5:30pm	
Close	5:23pm	

Actions from the meeting:
1. K.F. to liaise with P&C Queensland and confirm date for Exec orientation prior to next meeting
2.
3.

CONFIRMATION OF MINUTES


Chair name: J.S.



Signature:

Date: 24.11.20

Principal's name: K.F.



Signature:

Date: 24.11.20