



<b>P&amp;C General Meeting Minutes</b>		
<b>Date:</b> 11 October 2021	<b>Time:</b> 5:30pm	<b>Location:</b> via zoom
<b>AGENDA ITEM</b>		
1. Opening, welcome and apologies	Acknowledgment to country and welcome by President JS Apologies: nil	
2. Confirmation of the minutes of the previous general meeting		
Motion	“That the minutes be confirmed as a true and correct record of the meeting held 13.09.2021.” Moved: S.P. Seconded: D.N. Carried	
3. Correspondence since the previous meeting:	<u>Inward:</u> <ul style="list-style-type: none"><li>- P&amp;C Qld Voting of Directors – executive to review and vote</li><li>- P&amp;C Qld advice regarding insurance coverage for events – applied for a Certificate of Currency to inform Bunnings</li><li>- ATO newsletter</li><li>- Request from UQ student to provide opportunity to parents to complete survey about a local development</li><li>- Email from prospective parent for 2023 – referred to school for information</li><li>- Email from current parent regarding availability of NAPLAN results – referred to school</li><li>- Certificate of Currency and advice from insurance broker – forwarded to Bunnings relating to scheduling of fundraising BBQ</li></ul> <u>Outward:</u> <ul style="list-style-type: none"><li>- End of Term 3 letter to Parents from the P&amp;C Exec</li><li>- email to Bunnings 10.10.21 – provision of insurance Certificate of currency, plus enquiry as to whether we can be more associated with the Rocklea store than the Newstead store</li></ul>	
Motion	“That the inwards correspondence be received and outwards be endorsed.” Moved: G.P.	



	Seconded: J.S. Carried
4. President's Update - Business arising from the correspondence - table of executive committee's decisions	<u>Business Arising from Correspondence:</u> <ul style="list-style-type: none"><li>- reviewed applications and voted for the returning or incoming Directors of P&amp;C Qld Association of Queensland</li><li>- Please advice if you would like the UQ survey link related to the local development</li><li>- Obtained a Certificate of Currency for our insurance and forwarded to Bunnings plus enquired with Bunnings about being more associated with Rocklea store than Newstead store</li></ul> <u>Executive Committee Decisions:</u> <ul style="list-style-type: none"><li>- updated our online MS Forms 2022 Membership application, based on our domain</li><li>- prepared a letter to new and returning families for 2022</li><li>- proposal for one or two social activities for Term 4</li><li>- Acknowledgment of World Teacher's Day on Friday 29 October and the great work of staff</li></ul>
Motion	"That the President's update be accepted as tabled." Moved: J.S. Seconded: G.P. Carried
5. Treasurer's report and financial statement and any business arising from these	September 2021 Financial report including Financial Position, Income Statement, Receipt and Payment Statement and Bank and GST accounts reconciliation presented
Motion	"That the Treasurer's report be accepted" Moved: J.S. Seconded: D.N. Carried
6. Vice President's Update	<u>Fundraising Working Group:</u> <ul style="list-style-type: none"><li>- Bunnings Newstead fundraising BBQ, awaiting date (a Sunday)</li></ul>



	<ul style="list-style-type: none"><li>- Draft criteria for support from P&amp;C to families in need</li><li>- IGA Greenslopes donations to support events/ functions</li></ul> <p><u>Social Working Group:</u></p> <ul style="list-style-type: none"><li>- social event – dinner and bowls 5 – 7pm Friday 5 November at Greenslopes Bowls Club</li><li>- P&amp;C would like to host an end of year BBQ for the staff and students</li><li>- Future possibility of hosting a River Fire event on 2022 level 7</li></ul>
7. Principal's Update including Deputy Principal's and HOD update	<p><u>Principal's Update</u></p> <ul style="list-style-type: none"><li>- Current enrollments year 7 206</li><li>- Attendance 99% - continuing focus for all students (actual 93%)</li><li>- Contributive Learning – Water relay fundraiser last term</li><li>- Amendment to Dress Code Policy:<ul style="list-style-type: none"><li>- Introduce a blazer for all students for term 2 and 3.</li><li>- To be worn on Fridays when attending Friday assemblies.</li><li>- Also compulsory when students are attending college events on and off campus throughout the school</li><li>- Blazer is optional with the formal uniform at all other times</li><li>- Blazer is not to be worn with the sports uniform</li><li>- The formal uniform (girl's blouse and boy's shirt) is to be tucked in.</li><li>- Boys are to wear a black belt with shorts and trousers.</li><li>- The formal hat (fedora) is not to be worn with the sports uniform</li><li>- The sports bucket hat is to be worn only with the sport uniform</li></ul></li><li>- Amendment to Student Resource Scheme 2022<ul style="list-style-type: none"><li>- To include 1) Student Resource Scheme for all consumable and required resources (approx. \$550) and 2) BYOD</li></ul></li></ul>



and ICT Guarantee of service fee (approx. \$80) for all additional ICT resources provided by the college including: ICT guarantee of service fee (including the IT Hub, BYOD technical support, hardware/software diagnostics, loan device if required, charging (access to charging stations), secondary internet connection (will allow students to be able to access VR (virtual reality), AR (augmented reality) and eSports which are not supported through the department's network

- Coming up:

- Parent/ teacher interviews (via zoom) Tuesday 12 October
- Student Led Conferences – Wednesday 27 October
- New student/ family enrolments, information evening and Orientation – term 4
- School Review – 3,4,5 November
- Awards Night – Tuesday 23 November

Mrs T.S. (Deputy Principal)

- Proposed a Colours (pockets, patches) awards system to provide public and ongoing acknowledgement of achievement
- Colour awards to be awarded to those students who have achieved personal excellence or who have made significant contribution to the school
- Outlined categories and tiers to colours (pockets/ patches) eg Australia colours, premiership colours, full colours, half colours
- Examples of categories to be awarded
- Example awards in 2021 would be participation colours “Foundation Student 2021” and Student Leader Full Colours “Student Leader 2021”



Financial Overview (S.P., Business Manager)

- presented school financial snapshot



	<ul style="list-style-type: none"><li>- thank you to all parents for contributing to SRS 2021</li></ul> <p><u>HOD Report – Update from Mr S.K. (HOD Humanities)</u></p> <ul style="list-style-type: none"><li>- Contributive Learning is about “How can I contribute back?”, gain knowledge and do something meaningful with this knowledge</li><li>- Fundraising for the ‘Barefoot Initiative’ raised \$1,200 to purchase 6 water carts</li></ul>
Motion	<p>“That the Principal’s report be accepted as tabled including:</p> <ul style="list-style-type: none"><li>- that the amendments to the College’s Dress Code and Presentation Policy for 2022 be accepted</li><li>- and the P&amp;C endorses the College implements a SRS for years 7 &amp; 8 in 2022 along with the BYOD and ICT Guarantee of Service Fee”<p>Moved: K.F. Seconded: J.S. Carried</p></li></ul>
8. General Business	<ul style="list-style-type: none"><li>- Naming/ labeling of hats:<ul style="list-style-type: none"><li>- not possible to label hats on the outside due to confidentiality issues, however school will liaise with Noone regarding the possibility of embroidering names in hats</li></ul></li><li>- Day Map:<ul style="list-style-type: none"><li>- outlined the expectation for parents checking Daily notices on Day Map</li><li>- Is a supplementary pathway of communication with parents</li><li>- Direct line of communication is via email</li></ul></li><li>- Parent Teacher Interviews:<ul style="list-style-type: none"><li>- concern raised that there is not enough booking slots for parents to make appointments and it is difficult to contact teachers to make alternative appointments.</li></ul></li><li>- Possibility raised of having future P&amp;C meetings using hybrid model of face to face and online to improve accessibility</li></ul>



9. Applications for membership and recording of new members	S.A.
Motion	"That applications for membership received be accepted" Moved: G.P. Seconded: J.S. Carried
Date of next meeting	Monday 13 November 2021
Close	7:10pm
Actions from the meeting 1. P&C to investigate possibility of having face to face and online options for future meetings 2. school will liaise with Noone regarding the possibility of embroidering names in hats and blazers 3. P&C to begin planning for end of year BBQ for staff and students	
<u>Confirmation of Minutes</u>  Chair Name: J.S. Signature:   Date: 11.10.2021  Principal's Name: K.F. Signature:   Date: 11.10.2021	