



P&C General Meeting Minutes		
Date: 13 September 2021	Time: 5:30pm	Location: via Zoom
AGENDA ITEM		
1. Opening, welcome and apologies	Acknowledgment to country and welcome by President, JS Apologies: nil	
2. Confirmation of the minutes of the previous general meeting	No amendments	
Motion	“That the minutes be confirmed as a true and correct record of the meeting held 12/07/2021.” Moved: N.M. Seconded: S.P. Carried	
3. Correspondence since the previous meeting:	Inward: <ul style="list-style-type: none">- offer for a complimentary registration from P&C Qld to attend Queensland Conference- Email from (A.S.) IT Dept BSSSC re: request from Microsoft Nonprofit team to provide a copy of the P&C’s constitution noting its not-for-profit- Invitation from State High P&C to attend State High Day- Brochure from Entertainment re: fundraising opportunities- Brochure from Angelo’s pasta re: fundraising opportunities- Brochure from Fundraising with Tastebuds- Invitation to forum on Qld plastics ban- New grant “Children’s Grants Queensland”- Media release re: asbestos- Proposal from teachers/ students for Water for Life Relay to support the Barefoot Initiative- applications open for the Aboriginal and Torres Strait Islander traditional and contemporary languages grant now open- email from UQ Student (S.T.) re: request for P&C members to be interviewed for her research project investigating social impacts of Stockwell Development Outward: <ul style="list-style-type: none">- Letter to parents re: cancellation of P&C meeting 09.08.21- 2 x Letters to Bunnings Newstead Activities Coordinator D.H.	



	<p>Re: donation request Re: fundraising BBQ enquiry - Application for Bunnings Powerpass - Subscribed to P&C Qld e-newsletter</p>
Motion	<p>“That the inwards correspondence be received and outwards be endorsed.” Moved: J.S. Seconded: D.N. Carried</p>
<p>4. President’s Update - Business arising from the correspondence - table of executive committee’s decisions</p>	<p><u>Business Arising from Correspondence:</u> - Not-for-profit Microsoft account established – many thanks to Andrew Stewart (IT Support BSSSC) - BSSSC branding/ collateral adopted - many thanks to A.F. (ESO) - Engaged further with Bunnings Newstead regarding donations and a fundraising BBQ opportunity - Round up/ Qkr!/ QR code still being investigated</p> <p><u>Executive Committee Decisions:</u> - sought quotes, placed orders and made payment for items procured under grant - J.L. (Treasurer) attended the P&C State Conference - Established a trade discount with Bunnings - Endorsed Water for Life Fundraising initiative for the students</p>
Motion	<p>“That the President’s update be accepted as tabled.” Moved: J.S. Seconded: G.P. Carried</p>
<p>5. Treasurer’s report and financial statement and any business arising from these</p>	<p>July and August 2021 Financial report including Financial Position, Income Statement, Receipt and Payment Statement and Bank and GST accounts reconciliation presented</p> <p>- J.L. gave some feedback from the State P&C conference. - AGM postponed</p>



Motion	"That the Treasurer's report be accepted" Moved J.L. Seconded J.S. Carried
6. Vice President's Update	<p><u>Fundraising Working Group:</u></p> <ul style="list-style-type: none">- Items purchased, utilizing the Stronger Communities Grant: branded table clothes, bean bags for the library and a shade shelter- Other items yet to be purchased, POS device, additional BBQ's plus associated equipment and incidental items.- Received Bunnings donation items - BBQ and a gas bottle- Bunnings Newstead, fundraising BBQ, awaiting a date (a Sunday)- Draft criteria for support from P&C to families in need vulnerable families and how the P&C can support. <p><u>Social Working Group:</u></p> <ul style="list-style-type: none">- Social event planned for Term 3 not possible due to COVID-19 restrictions- Social event, if possible, early Term 4
7. Principal's Update including Deputy Principal's and HOD update	<p><u>Principal's Update</u></p> <ul style="list-style-type: none">- current enrolments year 7 – 206- target attendance is 99%, actual is 93%- August/ September highlights<ul style="list-style-type: none">- <u>Learning @ home</u> was a success, good feedback from the students, good engagement- <u>Science week</u> – occurred during the strictness of COVID restrictions but still some great learning achieved and showcasing around the 'food' theme- <u>Book Week</u> – culminated in final book week dress up parade- <u>Contributive Learning</u> – "Water Relay" which was a student initiated fundraising opportunity to learn about themselves and how students contribute back. Students find meaning about who they are, how they connect and how they contribute to the world. \$828 received to date.



- Microsoft Global School: BSSSC recognized as a worldwide leader in innovation in digital transformation
Only 5 schools in Australia to receive this title
8 staff selected into the educators program
Microsoft will be filming 14.09.2021 on how we are leading in this digital transformation, this will be viewed worldwide on the Microsoft website
- Naplan Results – individual Naplan reports will be posted 14.09.2021.
Mean scale score is well above region, Qld and National standard
98% at National reading Standard
97.4% at National Writing Standard
98.5% at National Spelling Standard
99% at National Grammar and Punctuation standard
99.5% at Numeracy National standard

- School Financial Overview presented
- Student Led conferences – Wednesday 27 October, parents will be required to book a 30 min timeslot, students will lead the conference with their digital learning portfolios
- New Student/ family enrolments and orientation – term 4, have enrolled 250 year 7 students and some additional students to join year 8
- School Review – 3, 4, 5 November, will make time to speak to P&C exec and parents
- Awards Night – Tuesday 23 November, will be an opportunity to recognize and celebrate success and to showcase sports hall facilities and music performances

Ms K.L. (Deputy Principal)



- Provided an overview of BSSSC sporting competition
 - Currently a member of West Brisbane Secondary School Sport Association (WBSSSA)
 - Format is one Gala day per term
 - As we grow there will be further opportunities for students to participate in competitive sport



	<ul style="list-style-type: none">- Outlined AFL competition<ul style="list-style-type: none">- Currently participate in AFLQ schools of excellence division and WBSSSA competition (1 x gala day)- Outlined 2022 AFL plan- Sports playing kits are in design phase with Noone- AFL kits arrived and will be worn at this week's Gala day <p><u>HOD Report - Renee Place (HOD The Arts)</u></p> <ul style="list-style-type: none">- Creative Hub- Instrumental Music Update- Extra-curricular opportunities – excursion, BSSSC school of rock guitar sessions and future- Parent Arts Skillset – email a forms doc to gather a database of parents and their arts skillset
Motion	<p>“That the Principal’s report be accepted as tabled”</p> <p>Moved K.F. Seconded J.S. Carried</p> <p>“That the P&C support the students initiative to fundraise by hosting class water relays to purchase water carts in Ethiopia”</p> <p>Moved K.F. Seconded T.R. Carried</p>
8. General Business	<p><u>Inter-school Sport:</u></p> <ul style="list-style-type: none">- K.L. (DP) outlined in her address the way in which BSSSC will engage in sport <p><u>Communication of the Principal’s Report:</u></p> <ul style="list-style-type: none">- Kirsten Ferdinands outlined availability of reporting including supporting documentation- A summary of the Principal’s report is embedded in the minutes- Minutes are uploaded onto the school’s website= Parents encouraged to contact the school if they wish to obtain a copy of supporting material <p><u>Enquiry from UQ Student:</u></p> <ul style="list-style-type: none">- S.T. briefly discussed her research project and expressed interest in interviewing parents



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	<p>re: the impact of the new Stockwell development on students and the neighborhood</p> <p><u>Windows 11</u> - update from the school regarding compatibility performance of laptops, both for existing and on-boarding 2022 families</p> <p><u>Uniforms</u> - Delays in arrival of laptop cases/ bags due to COVID, due to arrive in term 4 - discussion re: design of school backpacks – school to feedback to Noone - discussion around school’s position on shirts tucked in vs left out – school to consider review uniform policy</p>
9. Applications for membership and recording of new members	S.G., N.B., M.T., G.P., S.A., N.B.
Motion	<p>“That applications for membership received be accepted”</p> <p>Moved G.P. Seconded J.S. Carried</p>
Date of next meeting	11.10.2021
Close	7:09pm
<p>Actions from the meeting</p> <p>1. Parent, N.M., offered assistance with drafting criteria for P&C to offer support to families in need</p> <p>2. Parents willing to be interviewed for UQ research project regarding social impact of Stockwell development to contact sallianne.taylor@uq.net.au</p> <p>3. School to consider review of uniform policy and feedback to Noone re: backpack design</p>	
<p><u>Confirmation of Minutes</u> Chair Name: Jamie Smith Signature: </p> <p>Date: 13.09.2021</p> <p>Principal’s Name: Kirsten Ferdinands Signature: </p> <p>Date: 13.09.2021</p>	