



P&C General Meeting Minutes		
Date: 14 March 2022 Time: 5:30pm Location: Research and Innovation Centre		
AGENDA ITEM		
1. Opening, welcome and apologies	Acknowledgment to country and welcome by President Apologies: Claire Kildea	
2. Confirmation of the minutes of the previous general meeting	Nil amendments	
Motion	"That the minutes be confirmed as a true and correct record of the meeting held 14.02.22." Moved: Jamie Smith Seconded: Toni Russell Carried	
3. Correspondence since the previous meeting:	Correspondence In	Summary and/ or Actions
	7.02.22 email from Marsh Advantage Insurance	Outlined P&C insurance renewal terms Forwarded to Treasurer
	12.02.22 email from UQ Physics Honours Student	Advertising his Youtube channel School to follow up if interested
	14.02.22 email from P&C Qld re: annual membership and insurance renewal	Forwarded to Treasurer
	15.02.22 email from South Brisbane Electoral Office (Amy McMahan)	Enquired whether the school had received their CO2 monitor from the State Government.
	17.02.22 email from P&C Qld with an invitation to join a virtual meeting to talk about challenges and impacts students encounter when it comes to IT tools, devices and communication	Email was sent 17.02.22, for Teams meeting 17.02.22 6:30 – 7:30, no one from exec able to attend
	23.02.22 email from Terri Butlers Office re: grant opportunity	School does not wish to apply for this grant as school



	<p>“Tree Planting for Queens Jubilee”</p> <p>landscaping is complete</p>
	<p>28.02.22 Tastebuds Fundraising brochure</p> <p>Filed for future fundraising opportunity</p>
	<p>3.03.22 email from Homestyle Bake Fundraising products</p> <p>Filed for future fundraising opportunity</p>
	<p>10.03.22 email from Angelos Pasta fundraising drive</p> <p>Filed for future fundraising opportunity</p>
	<p>14.03.22 email from Bee Wrappy fundraising products</p> <p>Filed for future fundraising opportunity</p>
	<p>Correspondence Out</p> <p>Summary/ Actions</p>
	<p>7.03.22 Letter to parents re: notification of P&C AGM</p> <p>Included Role Descriptions and Nomination forms for Executive Positions</p>
Motion	<p>“That the inwards correspondence be received and outwards be endorsed.”</p> <p>Moved: Gretta Palmer Seconded: Jamie Smith Carried</p>
4. President’s Update - Business arising from the correspondence - Table of executive committee’s decisions (if any)	<p>Receipt and adoption of President’s report at preceding AGM</p>
5. Treasurer’s report and financial statement and any business arising from these	<p>February 2021 Financial report including Financial Position, Income Statement, Receipt and Payment Statement and Bank and GST accounts reconciliation presented</p>
Motion	<p>“That the Treasurer’s report be accepted”</p> <p>Moved: Johnson Leung Seconded: Jamie Smith Carried</p>
6. Vice President’s Update	<p>2022 social and fundraising events outlined</p> <p>term 1 – Slipstream social event</p> <p>term 2 – Fundraising BBQ</p> <p>term 3 – River fire event</p>



	<p>term 4 – fundraising BBQ for staff and students</p> <p>still drafting criteria to support families in need</p> <p>To continue discussions with Business Manager re: a “round up” options for families to make voluntary contributions to families in need</p>
<p>7. Principal’s Update including Deputy Principal’s and HOD update</p>	<p><u>Principal’s Update</u></p> <p>Outlined <u>our BSSSC vision and values</u></p> <p><u>Current enrolments</u></p> <ul style="list-style-type: none">- Year 7: 257- Year 8: 214 <p><u>Target attendance</u></p> <p>99% attendance – everyday counts</p> <p><u>Strategic Planning 2022</u></p> <ul style="list-style-type: none">- informed by Department of Education State School’s Improvement Strategy 2022- 2026 “Every Student Succeeding”- outlined Key Improvement strategies- outlined 2022 Annual Implementation Plan (AIP) <p><u>Budget</u></p> <ul style="list-style-type: none">- Principal provided a brief summary of school’s financial position- Business Manager, Sanja Popovic, to provide a detailed report of revenue and expenditure at next P&C meeting <p><u>Term 1 Update</u></p> <ul style="list-style-type: none">- BioMedical Science VR experience day- Entrepreneurship- “Future Anything” Flagship school program- Parliamentary Education – students chosen to represent in government film- BioMedical Science Academy Launch 9/3/22- Student Leadership Investiture 18/3/22- AFL Academy Launch 22/3/22 <p><u>Social Media Update</u></p> <ul style="list-style-type: none">- Now on Instagram <p><u>Coming Up</u></p>





	<ul style="list-style-type: none">- West Brisbane Junior Gala Sport Day 30/3/22- BSSSC Cross Country 31/3/22- Term 1 student interim results live in Day Map 22/4/22 (term 2) <p><u>Teaching and Learning Update</u> <u>Mrs Tamara Sullivan (Deputy Principal)</u></p> <ul style="list-style-type: none">- BSSSC will offer ATAR, International Baccalaureate (IB program), VET, and alternative pathways- The future of secondary schooling –<ul style="list-style-type: none">- Curriculum delivery- Structure eg timetable- Post transition pathways- Student wellbeing- School to participate in Senior School Design Jam (22/3/22) facilitated by UQ Ventures- Attendees to include representatives from:<ul style="list-style-type: none">- UQ staff- Department of Education- Parents- Students- BSSSC staff- Design Jam participants will aim to develop and present prototypes- BSSSC working group to develop prototypes into workable solutions
Motion	<p>“That the Principal’s report be accepted as tabled and 2022 Strategic Plan and AIP be endorsed”</p> <p>Moved Kirsten Ferdinands Seconded Jamie Smith Carried</p>
8. General Business 8.1 Welcome to Dr Amy MacMahon (Greens MP for South Brisbane)	<ul style="list-style-type: none">- Dr Amy MacMahon is looking forward to working with the school and the P&C.- Dr MacMahon is happy to be resource, to provide local level advocacy and support- Provided a local update on the Boggo Road redevelopment- Proposal is for parkland



<p>8.2 School Canteen</p>	<ul style="list-style-type: none">- Proposal also includes a focus to create a science and knowledge precinct and an arts creative hub- encouraged to participate in community feedback process- Current effort to increase bus services while ferries are not operating to bridge the gap- Dr MacMahon would like these bus services increased permanently- Dr MacMahon's South Brisbane office runs a number of programs to help vulnerable families and is happy to work with the P&C - School Canteen not run by the P&C- Parents are encouraged to approach the school with feedback and concerns
<p>8.3 P&C meetings hybrid model (offering online and face to face)</p>	<p>Whilst face to face meetings are being encouraged at present, is it possible to provide a remote option in addition to face to face?</p>
<p>8.4 Reply to questions submitted via QR code at last meeting</p>	<p>Query regarding a reply/ response to the questions submitted via QR code at last P&C meeting P&C/School to respond in general business next meeting (school may reply to some questions directly if they are of a confidential/ personal nature)</p>
<p>8.5 Fundraising – set up working groups</p>	<p>Need to set up working groups early and start planning for events such as Riverfire</p>
<p>8.6 Communication with parents</p>	<p>Some feedback on Day Map including difficulties logging in Specific BSSSC Day Map login available on the school's website under 'Technology' tab</p> <p>Question re: official communication pathway with parents. Day Map is not the primary source of communication however parents are encouraged to check this regularly</p>
<p>8.7 Fundraising ideas</p>	<p>Parents encouraged to think creatively with fundraising ideas and opportunities</p>



8.8 Time Capsule	Enquiry re: Time capsule - did this eventuate last year? Kirsten to follow up with Mr Strak Kosanovic
Date of next meeting	Monday 9 th May 2022 (week 4, term 2)
Close	7:38pm
Actions from the meeting 1. P&C to investigate option of offering online videolink in addition to face to face P&C meetings 2. School/ P&C to respond and minute (in general business) questions submitted to P&C via QR code at last meeting 3. Secretary to collate the list of parents (from P&C online application form) who expressed interest in helping with social event coordination, grant writing, fundraising and forward to vice president	
<u>Confirmation of Minutes</u> Chair Name: Jamie Smith Signature:  Date: 21.03.2022 Principal's Name: Kirsten Ferdinands Signature:  Date: 21.03.2022	