



P&C General Meeting Minutes

Date: 12 September 2022 **Time:** 5:30pm **Location:** Onsite

AGENDA ITEM																																																																			
1. Opening, welcome and apologies	Acknowledgment to country and welcome from President, J.S. Housekeeping: Onsite meeting																																																																		
2. Confirmation of the minutes of the previous general meeting	No amendments																																																																		
Motion	<p>“That the minutes be confirmed as a true and correct record of the meeting held 08.08.2022.”</p> <p>Moved: J.S. Seconded: K.F. Carried</p>																																																																		
3. Correspondence since the previous meeting:	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr style="background-color: #cccccc;"> <th style="width: 60%; padding: 5px;">Correspondence In</th> <th style="padding: 5px;">Summary and / or Actions</th> </tr> </thead> <tbody> <tr><td style="padding: 5px;">17.08.22 P&C QLD – conference information</td><td style="padding: 5px;">For information only</td></tr> <tr><td style="padding: 5px;">18.08.22 SP re School Support Day</td><td style="padding: 5px;">Request for support</td></tr> <tr><td style="padding: 5px;">23.08.22 GP timing enquiry regarding river fire event</td><td style="padding: 5px;">JS responded with timings</td></tr> <tr><td style="padding: 5px;">26.08.22 Bunnings Trade</td><td style="padding: 5px;">Father’s day breakfast notification</td></tr> <tr><td style="padding: 5px;">29.08.22 KF to JS</td><td style="padding: 5px;">Loan of P&C BBQ to raise funds for the Chaplaincy</td></tr> <tr><td style="padding: 5px;">30.08.22 DY re request for addition information</td><td style="padding: 5px;">JS send additional information 30.09.22 including COC</td></tr> <tr><td style="padding: 5px;">30.08.22 MM to RA</td><td style="padding: 5px;">Confirming P&C application and welcome</td></tr> <tr><td style="padding: 5px;">2.09.22 SP to JL Officeworks</td><td style="padding: 5px;">Officeworks special pricing details</td></tr> <tr><td style="padding: 5px;">2.09.22 DS to JL</td><td style="padding: 5px;">Marsh advised confirmation of activities</td></tr> <tr><td style="padding: 5px;">4.09.22 DS</td><td style="padding: 5px;">Thanking for the event run by P&C</td></tr> <tr><td style="padding: 5px;">5.09.22 Bunnings trade</td><td style="padding: 5px;">Information only</td></tr> <tr><td style="padding: 5px;">6.09.22 MM to JS</td><td style="padding: 5px;">Positive feedback for river event and apologies for the P&C meeting</td></tr> <tr><td style="padding: 5px;">6.09.22 DS Home Care Society</td><td style="padding: 5px;">Re help for stay at home</td></tr> <tr><td style="padding: 5px;">9.09.22 Max Chandler-Mather, MP for Griffith</td><td style="padding: 5px;">Introductory letter</td></tr> <tr><td style="padding: 5px;">9.09.22 QCC Hospitality Group</td><td style="padding: 5px;">Account login and welcome</td></tr> <tr style="background-color: #cccccc;"><td style="padding: 5px;">Correspondence Out</td><td style="padding: 5px;">Summary / Actions</td></tr> <tr><td style="padding: 5px;">27.08.22 Activity Declaration forms</td><td style="padding: 5px;">JL sent activity declaration forms to Marsh</td></tr> <tr><td style="padding: 5px;">29.08.22 SP BBQ request</td><td style="padding: 5px;"></td></tr> <tr><td style="padding: 5px;">29.08.22 Draft program for activities</td><td style="padding: 5px;">JL send activity details to DY (Marsh)</td></tr> <tr><td style="padding: 5px;">29.08.22 JS to DK re wine glasses</td><td style="padding: 5px;">JL confirmed requirements for plastic glasses</td></tr> <tr><td style="padding: 5px;">29.08.22 JS to AF</td><td style="padding: 5px;">Confirming loan of BBQ to Chaplaincy</td></tr> <tr><td style="padding: 5px;">30.08.22 JS to RA and SK</td><td style="padding: 5px;">Confirming P&C membership request</td></tr> <tr><td style="padding: 5px;">30.08.22 JL to AF</td><td style="padding: 5px;">Cancellation of order for AL</td></tr> <tr><td style="padding: 5px;">30.08.22 JL to DY (Marsh)</td><td style="padding: 5px;">Send COC and additional information requested by Marsh</td></tr> <tr><td style="padding: 5px;">30.08.22 MM to RA</td><td style="padding: 5px;">Confirming P&C application and welcome</td></tr> <tr><td style="padding: 5px;">01.09.22 JL to DY</td><td style="padding: 5px;">Re removal of all contact sport</td></tr> <tr><td style="padding: 5px;">2.09.22 JL to RS (Marsh)</td><td style="padding: 5px;">Advising payment of invoices</td></tr> <tr><td style="padding: 5px;">4.09.22 JL to DS</td><td style="padding: 5px;">Replied back to DS re thank you</td></tr> <tr><td style="padding: 5px;">6.09.22 JL to MM</td><td style="padding: 5px;">Replied back on positive feedback</td></tr> <tr><td style="padding: 5px;">8.09.22 JS to Grilled</td><td style="padding: 5px;">Follow up on Grilled transactions</td></tr> <tr><td style="padding: 5px;">8.09.22 JS to SP</td><td style="padding: 5px;">Confirmed support for \$70 for BSSSC - 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Motion	<p>“That the inwards correspondence be received, and outwards be endorsed.”</p> <p>Moved: J.S. Seconded: J.L.</p>																																																																		





	Carried
4. President's Update - Business arising from the correspondence - table of executive committee's decisions (if any)	<p>Business Arising from Correspondence</p> <ul style="list-style-type: none"> • Containers for Change – up and running • Establishment additional trade and business accounts, such as with Officeworks, QCC Hospitality Supplies, Woolworths and Coles. • Liaison and correspondence with parents and community groups <p>Executive Committee Decisions</p> <ul style="list-style-type: none"> • Riverfire milestone event • Improvement of our page on the school's website • Investigation of a voluntary building or contribution fund • Acknowledgement of recent donors and supporters – Lions Club, Joval Wines, raffle prize donors, etc
Motion	<p>“That the President's update be accepted”</p> <p>Moved: J.S. Seconded: K.F. Carried</p>
5. Treasurer's report and financial statement and any business arising from these	<p>Summary Financial Report</p> <ul style="list-style-type: none"> - Total uncommitted cash or equivalent available as of 31 August 22 is \$5,714. - We have not yet received Grill'd Community Matters and have again enquired as to status. - Successful Bunnings Rocklea BBQ, Saturday 6 August and Riverfire event Saturday 3 September (reported next month)
Motion	<p>“That the Treasurer's report be accepted for Period Ending 31 Aug, 2022”</p> <p>Moved J.L. Seconded J.S. Carried</p>
6. Vice Presidents Update	<p>Key Events</p> <ul style="list-style-type: none"> • Term 1: Slipstream Brewery social evening. Thank you F.R., D.N. and team – the raffle raised \$529.70! • Term 2: Fundraising BBQ, Bunnings Rocklea Saturday 6 August. Thank you to all the donors, supporters and volunteers – the BBQ raised apx\$ 2200 • Term 3: Riverfire! Picnic blankets, bar, food trucks and the best view in town! Saturday 3 September. Thank you to all the donors,



	<p>supporters and volunteers – the event appears to have raised in the order of apx \$ 10,000</p> <ul style="list-style-type: none"> • Term 4: End of year fundraising BBQ for students and staff <p>Other Activities</p> <ul style="list-style-type: none"> • Family social activities, such as at Harmony Gardens and Club Greenslopes • Grants, such as Building Stronger Communities and others
<p>7. Principal’s Update including Deputy Principal’s and HOD update</p>	<p>Principal’s Update – Mrs K.F.</p> <ul style="list-style-type: none"> - Enrolments Year 7 – 254, Year 8 – 208 - Year 7 next year intake - 278 - Current attendance > 91% - Highlights and event coming up - Science Week (apx 500 primary students attended) - Book week - Music Festival – Concert band (Silver Award) - Esport Competition – Fuse Cup (2nd place) - Propel Leaders – Industry Leaders (BOP industries – pitch this week) - Youth Summit involvement - Micro course - School support staff week - Student led conferences – Oct 26 – Year 8 and Nov 2 – Year 7 - Gala day and Learning Partners updates - NAPLAN results not out till later in the year - Gonzalez Altahona family donation – Spanish Books – thank you <p>Finance Update Ms S.P.</p> <ul style="list-style-type: none"> • We own more than we owe <ul style="list-style-type: none"> ○ Own - \$ 1,140,362.63 ○ Owe - \$ 181,269.33 <ul style="list-style-type: none"> ▪ + \$ 974,300.22
<p>Motion</p>	<p>“That the Principal’s report be accepted as tabled, and School’s 2022 Budget Report be accepted.” Moved K.F. Seconded J.S. Carried</p>
<p>8. General Business</p>	<ul style="list-style-type: none"> • Donations of Spanish Books – JG & YA – thank you • GP Senior School Pathways – education landscape is constantly evolving – students will have a large range of subjects to choose from. School to keep everyone updated.



	<ul style="list-style-type: none">• JS In Principal support for Active Travel for Annerley• In principal endorsement of open letter along with suggestion that advise is sought by the council• HW – Sports hall hire - building handover is not complete yet, plus needs for administrative staff and systems• HW – school bags – ongoing discussions with uniform shop re feedback
10. Applications for membership and recording of new members	R.A. S.K. Moved by J.S. Seconded J.L. President advised of system issues and parents to get in touch with the P&C members if they believe they submitted an application for membership.
Date of next meeting	Monday 10 October 2022 (In Person)
Close	7:12pm
Confirmation of Minutes Chair Name J.S. Signature:  Date: 12 September 2022 Principal's Name: K.F. Signature:  Date: 12 September 2022	