



# Brisbane South State Secondary College

<b>P&amp;C General Meeting Minutes</b>																																							
<b>Date:</b> Monday, 13 November 2023 <b>Time:</b> 5.30pm <b>Location:</b> Onsite / Teams																																							
<b>AGENDA ITEM</b>																																							
1. Opening, welcome and apologies	Acknowledgment of country and welcome from President, V.M. Housekeeping: Onsite/Online meeting Apologies: <ul style="list-style-type: none"> <li>• J.H.</li> <li>• T.M.</li> </ul>																																						
2. Confirmation of the minutes of the previous general meeting	Amendments: <ul style="list-style-type: none"> <li>• Nil</li> </ul>																																						
Motion	“That the minutes be confirmed as a true and correct record of the P&C meeting held 09.10.23. Moved: V.M. Seconded: K.C. Carried																																						
3. Correspondence since the previous meeting:	<table border="1"> <thead> <tr> <th>Inbound</th> <th>Summary / Action</th> </tr> </thead> <tbody> <tr><td>10.10.23 – Certified First Aid Course or CPR Refresher</td><td>For information</td></tr> <tr><td>11.10.23 – International Day of the Girl x Climate Change</td><td>For information</td></tr> <tr><td>16.10.23 – P&amp;C Support</td><td>For information</td></tr> <tr><td>16.10.23 – Ascensio Awards Evening</td><td>Invitation</td></tr> <tr><td>17.10.23 – P&amp;C Social Media assistance</td><td>For action – Vice President</td></tr> <tr><td>20.10.23 – P&amp;C Tuckshops exempt from changes to ANZ Food Standards Code</td><td>For information</td></tr> <tr><td>23.10.23 – Activity Statements available online (ATO)</td><td>For action – P&amp;C President</td></tr> <tr><td>26.10.23 – Invoice – Me N U Canteens Australia</td><td>For action – Treasurer</td></tr> <tr><td>01.11.23 – CommBiz Account Statement</td><td>For information – Treasurer</td></tr> <tr><td>01.11.23 – Woolworths October Spend Report</td><td>For information – Treasurer</td></tr> <tr><td>02.11.23 – Media Release Christmas at Dendy</td><td>For information</td></tr> <tr><td>04.11.23 – Anjali Sharma &gt; Climate change university study</td><td>For information</td></tr> <tr><td>09.11.23 – Brisk transport school support</td><td>For action – P&amp;C President</td></tr> </tbody> </table> <table border="1"> <thead> <tr> <th>Outbound</th> <th>Summary / Action</th> </tr> </thead> <tbody> <tr><td>11.10.23 – Support of Cybersecurity Evening</td><td>Invoice paid</td></tr> <tr><td>12.10.23 – World Teachers Day – P&amp;C post</td><td>Vice President actioned</td></tr> <tr><td>05.10.23 – Response to parent enquiry re Cyber Safety Event</td><td>Vice President actioned</td></tr> <tr><td>07.11.23 – Draft October P&amp;C Minutes distributed to P&amp;C Members</td><td>Secretary sent</td></tr> </tbody> </table>	Inbound	Summary / Action	10.10.23 – Certified First Aid Course or CPR Refresher	For information	11.10.23 – International Day of the Girl x Climate Change	For information	16.10.23 – P&C Support	For information	16.10.23 – Ascensio Awards Evening	Invitation	17.10.23 – P&C Social Media assistance	For action – Vice President	20.10.23 – P&C Tuckshops exempt from changes to ANZ Food Standards Code	For information	23.10.23 – Activity Statements available online (ATO)	For action – P&C President	26.10.23 – Invoice – Me N U Canteens Australia	For action – Treasurer	01.11.23 – CommBiz Account Statement	For information – Treasurer	01.11.23 – Woolworths October Spend Report	For information – Treasurer	02.11.23 – Media Release Christmas at Dendy	For information	04.11.23 – Anjali Sharma > Climate change university study	For information	09.11.23 – Brisk transport school support	For action – P&C President	Outbound	Summary / Action	11.10.23 – Support of Cybersecurity Evening	Invoice paid	12.10.23 – World Teachers Day – P&C post	Vice President actioned	05.10.23 – Response to parent enquiry re Cyber Safety Event	Vice President actioned	07.11.23 – Draft October P&C Minutes distributed to P&C Members	Secretary sent
Inbound	Summary / Action																																						
10.10.23 – Certified First Aid Course or CPR Refresher	For information																																						
11.10.23 – International Day of the Girl x Climate Change	For information																																						
16.10.23 – P&C Support	For information																																						
16.10.23 – Ascensio Awards Evening	Invitation																																						
17.10.23 – P&C Social Media assistance	For action – Vice President																																						
20.10.23 – P&C Tuckshops exempt from changes to ANZ Food Standards Code	For information																																						
23.10.23 – Activity Statements available online (ATO)	For action – P&C President																																						
26.10.23 – Invoice – Me N U Canteens Australia	For action – Treasurer																																						
01.11.23 – CommBiz Account Statement	For information – Treasurer																																						
01.11.23 – Woolworths October Spend Report	For information – Treasurer																																						
02.11.23 – Media Release Christmas at Dendy	For information																																						
04.11.23 – Anjali Sharma > Climate change university study	For information																																						
09.11.23 – Brisk transport school support	For action – P&C President																																						
Outbound	Summary / Action																																						
11.10.23 – Support of Cybersecurity Evening	Invoice paid																																						
12.10.23 – World Teachers Day – P&C post	Vice President actioned																																						
05.10.23 – Response to parent enquiry re Cyber Safety Event	Vice President actioned																																						
07.11.23 – Draft October P&C Minutes distributed to P&C Members	Secretary sent																																						
Motion	“That the inwards correspondence be received, and outwards be endorsed.” Moved: V.M. Seconded: J.B. Carried																																						
4. President’s Update - Business arising from the correspondence - table of executive committee’s decisions (if any)	<b>General information:</b> <ul style="list-style-type: none"> <li>• Initiatives based on feedback from our community</li> <li>• Keep on building parent and school community</li> <li>• Welcoming any corporate donations or sponsorship</li> <li>• Under planning – P&amp;C Survey 2023</li> </ul>																																						
Motion	“That the President’s update be accepted” Moved: V.M.																																						



**Brisbane South**  
State Secondary  
College

	Seconded: J.L. Carried
5. Treasurer's report and financial statement and any business arising from these	<b>Summary Financial Report:</b> <ul style="list-style-type: none"><li>• Financial report overview given for October 2023</li><li>• Total uncommitted cash (incl. stock available) as at 30 October is 25,562.00</li><li>• Major expenses:<ul style="list-style-type: none"><li>○ Insurances: \$1,933.41</li><li>○ Audit fee – Mar 23: \$400.00</li><li>○ .AU (ORG.AU) Domain renewal: \$19.95</li></ul></li></ul> <p>Net expense \$6,382.27 Cash stock credit \$25,562 \$11,279.12 surplus for October</p>
Motion	“That the Treasurer's report be accepted for Period Ending October 2023 Moved J.L. Seconded J.B. Carried
6. Vice Presidents Update	<b>Key events:</b> <p>Term 4:</p> <ul style="list-style-type: none"><li>• Cyber Safety Sessions stats:<ul style="list-style-type: none"><li>○ 100 parents and students to the additional sessions – this was a great turnout.</li><li>○ Sessions delivered to all students</li><li>○ E-Safety Commission is offering Web seminars offering information on keeping students safe online in November / December.</li></ul></li></ul> <p>Social Committee Planning meeting:</p> <ul style="list-style-type: none"><li>• Postponed due to illness</li><li>• Meeting reschedule planned with suggested calendar dates to be put forward to the school offline, in preparation for 2024.</li></ul> <p>Attending the P&amp;C QLDs Planning and Succession Workshop, 29 November 2023.</p>



**Brisbane South**  
State Secondary  
College

Motion	"That the Vice President report be accepted as tabled" Moved V.M. Seconded K.F. Carried
7. Principal's Update including Deputy Principal's and HOD update	<p>Our vision: "The new standard":</p> <ul style="list-style-type: none"><li>• Challenging conventions</li><li>• Collaborating with the best</li><li>• Thinking globally, acting locally</li></ul> <p>School values</p> <ul style="list-style-type: none"><li>• Commitment</li><li>• Respect</li><li>• Inclusivity</li><li>• Integrity</li></ul> <p>Current enrolments: 747 students Year 7: 290 Year 8: 247 Year 9: 210 Target attendance 99% (92% current attendance).</p> <p>Term 4 highlights:</p> <ul style="list-style-type: none"><li>• 360 families considering international trip</li><li>• 207 Year 7 students enrolled currently (will continue to change)</li><li>• 14 new enrolments – including 8 international students</li><li>• Remembrance Day</li><li>• Yount ICT Explorers success – 2<sup>nd</sup> place in the Young ICT Explorers SEQLD State division</li><li>• Links to research – Year 9 Science (Fruitflys) Teachers as Researchers (Technology)</li><li>• 2023 Port Douglas Short Film Festival – Awardees Year 8 students, C. and A.</li><li>• Future Anything – finals ('Chipz' team – Y., L. and M.) Monday 20 November.<ul style="list-style-type: none"><li>○ Also, congratulations to H., J. and W. who will showcase their product on the night</li></ul></li></ul>



# Brisbane South State Secondary College

- All student achievement – ‘Student Led Conferences’
- Senior uniform – tie samples presented

## Coming up

- Awards night – Tuesday 21 November
- Year 7 2024 Orientation Day
- AFL Camps – Wed 29 Nov
- Last day of term – 8 Dec
- Getting ready for 2024

## Department update

Phones away for the day from 2024

- United approach in supporting students
- Ministerial decision to have phones away for the day
  - Phones will be required to be switched off in school bags and then locked in their locker for the duration of the day.
  - Smart watches and other devices may be worn with notifications switched off
  - Canteen will require Eftpos card or pre-order online and prepaid.
  - Students are responsible for their phone during the day.
  - Exemptions can be discussed with Deputy Principals on case-by-case basis (medical, disability, wellbeing reasons)
  - All phones and wearable devices are included regardless of internet connectivity.
  - Also applies to school activities (e.g. sporting events, excursions) unless exemption made by school Principal
  - Support and resources will be distributed to parents / students.

## 4-day school week:

- 4-day school week – consultation regarding flexible days. Often used for senior students to pick up pathways study programs etc. Media hype up based on slight policy change – nothing has really changed.




**Brisbane South**  
State Secondary  
College

	<ul style="list-style-type: none"><li>• Flexible timetable for senior discussion – differentiated start / finish times is not ideal for all students and any decisions would be largely made in consultation.</li></ul> <p>Thank you to P&amp;C Executive and parent community for collaborating with BSSSC.</p>
Motion	<p>“That the Principal’s report be accepted as tabled”</p> <p>Moved Mrs K.F. Seconded V.M. Carried</p>
8. General Business	<p><b>Parent support request for School Chaplain - S.B.</b></p> <ul style="list-style-type: none"><li>• Seeking parent support in terms of ideas to raise the profile of the School Chaplaincy to contribute to funding to expand Chaplaincy service moving forward. Details are available on Daymap.</li></ul> <p><b>School funding – A.M. – State MP for South Brisbane</b></p> <ul style="list-style-type: none"><li>• Enquiry into school funding in response to a bill submitted recently.</li><li>• QLD schools are underfunded – agreement is coming up for renewal in coming months. Petition put forward to increase funding to minimum standard – pressure on State and Federal Govt.</li><li>• Request to consider Amy’s office as a resource for upcoming events – funding available (small) to help with this.</li></ul>
10. Applications for membership and recording of new members	<p>Link for the application for 2023 is on the P&amp;C website. Please email all requests to the following email address for an offline form <a href="mailto:info@brisbanesouthsscpandc.org.au">info@brisbanesouthsscpandc.org.au</a>.</p> <p>1 membership application received for current meeting:</p> <ul style="list-style-type: none"><li>• F.W.</li></ul>



**Brisbane South**  
State Secondary  
College

Date of next meeting	February 2023 (Date TBD)
Close	6:29 pm
Confirmation of Minutes Chair Name: Viraj Meena Signature:  Date: 13/2/2024  Principal's Name: Kirsten Ferdinands Signature: 