



P&C General Meeting Minutes		
Date: 14 February 2022	Time: 5:30pm	Location: via Teams
AGENDA ITEM		
1. Opening, welcome and apologies	Acknowledgment to country and welcome by President J.S. Apologies: nil	
2. Confirmation of the minutes of the previous general meeting	No amendments	
Motion	"That the minutes be confirmed as a true and correct record of the meeting held 15.11.21." Moved: J.S. Seconded: K.L. Carried	
3. Correspondence since the previous meeting:	Correspondence In	Summary/ Actions
	16.11.21 email from Good Food Heros regarding ready made meals to sell in the tuckshop	Reply email, politely declining offer
	16.11.21 email to P&C Qld regarding estimate of Insurance costs for 2022	This estimate will assist budget planning
	29.11.21 email from G.P. (parent) re: changes to uniform policy	School responded
	6.12.21 Parent Talk term 4 P&C Qld Newsletter	Copies available at next face to face P&C meeting
	6.12.21 email from Grill'd	Approved for a Local Matters Jar
	11.01.22 email from Amy MacMahon, MP for South Brisbane	Email reaching out to the local community and sharing COVID resources
	25.01.22 email from Taste Buds re: 50% off school fundraising offer	Forwarded to fundraising subgroup
	04.02.22 email from Grill'd	Confirmation that we have been accepted to have a Grill'd Local Matters Jar at



		both Fairfield and Southbank
	07.02.22 Radar Speed Awareness Sign - Grant for Schools applications open	P&C president discussed with Principal
	Correspondence Out	Summary/ Actions
	17.11.21 Lodgment of two (2) P&Cs Qld Activity Declarations to Marsh Advantage Insurance	Notification from Marsh Advantage Insurance that we were not required to submit an ADF (Activities Declaration Form) as it is within the normal day to day operations of the P&C
	19.11.21 email to Grill'd Fairfield Manager	Enquiry to participate in Local Matters initiative
	19.11.21 email to Containers for Change (can and bottle recycling)	Have registered for Containers for Change program Received confirmation email 15.12.21 that we were one of the first 300 schools to register and are through to the next round of the process
	30.11.21 \$5 sausage sizzle flyer	Disseminated via Facebook and email
	30.11.21 email to P&C Qld enquiring about COVID19 vaccination status for P&C volunteers	All P&C volunteers must be vaccinated
	8.12.21 thank you emails sent to grocery stores who donated to BBQ	List of contacts created for future use



	3.1.22 email to Auditor	Contained financial report and relevant records
Motion	"That the inwards correspondence be received and outwards be endorsed." Moved: G.P. Seconded: J.S. Carried	
4. President's Update - Business arising from the correspondence - table of executive committee's decisions	<u>Business Arising from Correspondence:</u> <ul style="list-style-type: none">- Grill'd Community Matters - successful at both Fairfield and Southbank stores starting 1/3/22- Informal notification of successful application with Containers for change recycling program- Budget projections for 2022- Covid 19 vaccination status requirements include volunteers, such as P&C's <u>Executive Committee Decisions:</u> <ul style="list-style-type: none">- supported sponsorship of a "values" award at the Ascensio Awards evening on 23/11/21- Planning for 2022 and the AGM	
5. Treasurer's report and financial statement and any business arising from these	Nov 21, Dec 21 and Jan 2022 Financial report in form of summary monthly position and result presented. Full year 2021 audited financial accounts and report will be presented at upcoming AGM.	
Motion	"That the Treasurer's report be accepted" Moved - G.P. Seconded - T.R. Carried	
6. Vice President's Update	<u>Fundraising Working Group:</u> <ul style="list-style-type: none">- Proposal to assist families in need- Grill'd Community Matters jar- Containers for Change- Planning for 2022 and the AGM <u>Social Working Group:</u>	




	<ul style="list-style-type: none">- our inaugural year included 2 social events (a family welcome BBQ and a family evening at Greenslopes bowls club)
7. Principal's Update including Deputy Principal's and HOD update	<p><u>Principal's Update</u></p> <p>current enrollments</p> <ul style="list-style-type: none">- Year 7 - 257, Year 8 - 216 <p>Attendance</p> <ul style="list-style-type: none">- 99% attendance target <p>First Week highlights</p> <ul style="list-style-type: none">- Day 1: orientation to all school areas, in LP commenced work around self understanding and how students connect with others- School Photos- Week 1 Sport UQ- Covid 19 Restrictions and Updates <p>Back to school arrangements for 7 February to 4 March</p> <ul style="list-style-type: none">- Priority access to Rapid Antigen Tests (RATs) at Queensland Health testing clinics for students and staff who have COVID 19 symptoms- Mandatory mask wearing for all staff and students- RAT's available in schools for students and staff who develop symptoms while onsite- Suspension of school camps, excursions, assemblies and large gatherings- Limiting visitors on school site- Curriculum activities and school sport will continue as normal during this time <p>Science Grant</p> <ul style="list-style-type: none">- One of 40 successful recipients- Research is around establishing a fruit fly research education laboratory at the school- Learning partnership with QIMR- Application submitted by Dr J.B.



	<p>Coming up</p> <ul style="list-style-type: none">- Swimming carnival – Thursday 24 February (Yeronga Pool)- Propel Leaders (Year 7) applications – 14-25 February- Biomedical Science Academy Launch (Year 7 & 8) - Wednesday 9 March- AFL Academy Launch (Year 7 & 8) - Tuesday 15 March- Student Leadership Investiture (Year 7 & 8) - Friday 18 March <p><u>Mrs Tamara Sullivan (Deputy Principal)</u></p> <p>School Presentation – Uniform</p> <p>Amendments in 2022</p> <ul style="list-style-type: none">- Shirt tucked in- Black belt – shorts and pants- Year 7 students – school laptop bag- Blazers – term 2 <p>Reminders</p> <ul style="list-style-type: none">- Black formal shoes – WHS requirement- Bucket hat for sport and during the breaks- Jewellery- School laptop bag between classes <p>Day Map Connect</p> <ul style="list-style-type: none">- New parents/ guardians – login details coming out 15.02.22- Timetable- Student/ parent notices- Calendar- Assessment schedule- Attendance- Parent Teacher interview bookings <p>Research and Innovation Centre</p> <ul style="list-style-type: none">- Independent study – supervised after school- Starting in week 3- Tuesday, Wednesday and Thursday 2:50 – 3:50pm
Motion	<p>“That the Principal’s report be accepted as tabled”</p> <p>Moved G.P.</p> <p>Seconded J.S.</p>



	Carried
8. General Business 8.1 Scan QR code to submit questions/ queries	Enquires will be forwarded to the school or P&C to reply as appropriate
9. Applications for membership and recording of new members	112 Memberships received.
Motion	"That applications for membership received be accepted" Moved G.P. Seconded J.S. Carried
Date of next meeting	14 March 2022 AGM 11 April 2022 09 May 2022
Close	6:20pm
Actions from the meeting 1. P&C AGM Planning Meeting 2. reply to questions/ queries submitted via QR code	
<u>Confirmation of Minutes</u> Chair Name: J.S. Signature:  Date: 14.02.22	



Brisbane South
State Secondary
College

Principal's Name: K.F.

Signature:

A handwritten signature in black ink, appearing to be 'K.F.', written over a light blue horizontal line.

Date: 14.02.22