



Brisbane South State Secondary College

P&C General Meeting Minutes																																									
Date: Monday, 09 October 2023	Time: 5.30pm																																								
Location: Onsite / Teams																																									
AGENDA ITEM																																									
1. Opening, welcome and apologies	<p>Acknowledgment of country and welcome from President, V.M.</p> <p>Housekeeping: Onsite/Online meeting</p> <p>Apologies:</p> <ul style="list-style-type: none"> • Nil 																																								
2. Confirmation of the minutes of the previous general meeting	<p>Amendments:</p> <ul style="list-style-type: none"> • Nil 																																								
Motion	<p>“That the minutes be confirmed as a true and correct record of the P&C meeting held 11.09.23.</p> <p>Moved: Vi.M.</p> <p>Seconded: J.H.</p> <p>Carried</p>																																								
3. Correspondence since the previous meeting:	<table border="1"> <thead> <tr> <th>Inbound</th> <th>Summary / Action</th> </tr> </thead> <tbody> <tr> <td>12.09.23 – P&C QLD AGM 2023 Update</td> <td>For information</td> </tr> <tr> <td>13.09.23 – Max Chandler-Mather MP – Nominations for School Student Broadband Initiative > Open Now</td> <td>For information</td> </tr> <tr> <td>15.09 – 08.09 > Humanitix order confirmations (Cyber Safety Event)</td> <td>For information</td> </tr> <tr> <td>15.09.23 – Max Chandler-Mather MP – Volunteer Grant 2023-2024</td> <td>For information</td> </tr> <tr> <td>18.09.23 – P&Cs QLD Lunch and Learn Webinar – Containers for Change</td> <td>For information</td> </tr> <tr> <td>21.09.23 – Roll It Ice Cream Co. – School event dessert food truck enquiry</td> <td>For information</td> </tr> <tr> <td>21.09.23 – Vote reminder – P&C QLD AGM 2023</td> <td>For action – P&C President</td> </tr> <tr> <td>29.09.23 – Parenting in the Digital Age: Nurturing your child’s digital wellness</td> <td>For information</td> </tr> <tr> <td>02.10.23 – Square report – BSSSC P&C month in review, Sept 23</td> <td>For information - Treasurer</td> </tr> <tr> <td>03.10.23 – Dominic Robinson – Credit and re-invoice</td> <td>For action – Vice President</td> </tr> <tr> <td>04.10.23 – Cyber safety sessions - question</td> <td>Vice President actioned</td> </tr> <tr> <td>04.10.23 – App development information</td> <td>For information</td> </tr> <tr> <td>06.10.23 – Newsflash: AGM 2023 Teams link</td> <td>For information</td> </tr> <tr> <td>06.10.23 – Containers for Change donation update</td> <td>For information - Treasurer</td> </tr> <tr> <td>06.10.23 – P&C Membership Application</td> <td>For action - Secretary</td> </tr> <tr> <th>Outbound</th> <th>Summary / Action</th> </tr> <tr> <td>15.09.23 – Request for approval – Parent update from P&C (To Executive Principal)</td> <td>Vice President actioned</td> </tr> <tr> <td>04.10.23 – Cyber Safety sessions – question</td> <td>Vice President actioned</td> </tr> <tr> <td>05.10.23 – Response to parent enquiry re Cyber Safety Event</td> <td>Vice President actioned</td> </tr> </tbody> </table>	Inbound	Summary / Action	12.09.23 – P&C QLD AGM 2023 Update	For information	13.09.23 – Max Chandler-Mather MP – Nominations for School Student Broadband Initiative > Open Now	For information	15.09 – 08.09 > Humanitix order confirmations (Cyber Safety Event)	For information	15.09.23 – Max Chandler-Mather MP – Volunteer Grant 2023-2024	For information	18.09.23 – P&Cs QLD Lunch and Learn Webinar – Containers for Change	For information	21.09.23 – Roll It Ice Cream Co. – School event dessert food truck enquiry	For information	21.09.23 – Vote reminder – P&C QLD AGM 2023	For action – P&C President	29.09.23 – Parenting in the Digital Age: Nurturing your child’s digital wellness	For information	02.10.23 – Square report – BSSSC P&C month in review, Sept 23	For information - Treasurer	03.10.23 – Dominic Robinson – Credit and re-invoice	For action – Vice President	04.10.23 – Cyber safety sessions - question	Vice President actioned	04.10.23 – App development information	For information	06.10.23 – Newsflash: AGM 2023 Teams link	For information	06.10.23 – Containers for Change donation update	For information - Treasurer	06.10.23 – P&C Membership Application	For action - Secretary	Outbound	Summary / Action	15.09.23 – Request for approval – Parent update from P&C (To Executive Principal)	Vice President actioned	04.10.23 – Cyber Safety sessions – question	Vice President actioned	05.10.23 – Response to parent enquiry re Cyber Safety Event	Vice President actioned
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Motion	<p>“That the inwards correspondence be received, and outwards be endorsed.”</p> <p>Moved: V.M.</p> <p>Seconded: K.C.</p> <p>Carried</p>																																								
4. President’s Update - Business arising from the correspondence - table of executive committee’s decisions (if any)	<p>General information:</p> <ul style="list-style-type: none"> • Initiatives based on feedback from our community • Keep in building the parents and school community • Event planning calendar in development • Welcome any corporate donations or sponsorships • P&C Survey 2023 to be sent out shortly 																																								
Motion	<p>“That the President’s update be accepted”</p> <p>Moved: V.M.</p> <p>Seconded: J.S.</p> <p>Carried</p>																																								



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5. Treasurer's report and financial statement and any business arising from these	Summary Financial Report: <ul style="list-style-type: none">• Financial report overview given for September 2023• Total uncommitted cash (incl. stock available) as at 30 September is \$31,945.00• Major expenses:<ul style="list-style-type: none">○ Insurances: \$1,933.41○ Audit fee – Mar 23: \$400.00○ .AU (ORG.AU) Domain renewal: \$19.95• Fundraising event income: \$20,015.20 <p>Riverfire event overview: Net Riverfire expense \$1,405.97 in Oct 23 Riverfire net profit \$16,642.28 Actual profit from Riverfire to be finalised next month.</p>
Motion	"That the Treasurer's report be accepted for Period Ending September 2023 Moved J.L. Seconded J.S. Carried
6. Vice Presidents Update	Key events: <p>Term 4:</p> <ul style="list-style-type: none">• 9 October Cyber Safety sessions – tonight! Link to be shared for parents who have paid yet were unable to attend• Dates TBC – Ghost / Crime tours<ul style="list-style-type: none">○ Groups of 26 per tour (approx. \$500 / tour of funds raised for the school)• Social committee meet up at Slipstream Brewery<ul style="list-style-type: none">○ Sunday Nov 5 @ 3.30pm – social calendar planning for 2024 <p>Social pages:</p> <ul style="list-style-type: none">• Up and running across Facebook and Instagram – following increasing• Welcome additional page moderators / hosts.
Motion	"That the Vice President report be accepted as tabled" Moved V.M. Seconded J.L. Carried



Brisbane South State Secondary College

<p>7. Principal's Update including Deputy Principal's and HOD update</p>	<p>Our vision: 'The new standard':</p> <ul style="list-style-type: none">• Challenging conventions• Collaborating with the best• Thinking globally, acting locally <p>School values</p> <ul style="list-style-type: none">• Commitment• Respect• Inclusivity• Integrity <p>Current enrolments: 751 students Year 7: 292 Year 8: 248 Year 9: 211 Target attendance 99% (92% current attendance).</p> <p>End of Term 3 highlights:</p> <ul style="list-style-type: none">• Microsoft Global School accreditation• Year 7 Water Relay – "Is water deadly?". The Year 7's did a fantastic job, with some classes completing of 250 laps! Money raised will go towards purchasing water carts for communities in Ethiopia, making a real and lasting impact on people's lives. <p>Term 4 highlights:</p> <ul style="list-style-type: none">• Acknowledgement of students 'Challenging Conventions' at I-Educate Conference (Will, Cuen, Chirathi, Norah)• International Literature Study Tour – 2025, Year 10 and 11 students only. 14 days over the September school holidays. Family information evening on Tues 24 October from 5 - 6pm in the Lectorial. <p>Coming up:</p> <ul style="list-style-type: none">• Student led conferences Year 7, 8, 9 begin this week• Biomedical Science Academy Excursions – SPARQ-ed, UQ
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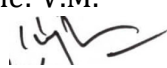



Brisbane South
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	<ul style="list-style-type: none"> • Year 7 Park Life Excursion – students will analyse and evaluate a variety of local parks to support their learning and assessment in Humglish, HPE and Technologies • Parent / Family information Evening – ‘World of Words’ International Tour (Tuesday 24 Oct, 5 – 6pm) • AFL Gala Day – Thursday 26 October. <p>Senior Uniform</p> <ul style="list-style-type: none"> • Only change will be the ties (actual tie for boys uniform / ready made tie for girls with a clip to secure) • To be worn any time students are wearing their formal uniform. <p>Business Manager – Mrs Sanja Popovic 2023 Budget Summary (September Financial Statements) – as of 09/10/23 BSSSC budget overview provided with overall revenue and expenditure summary breakdown.</p> <ul style="list-style-type: none"> • Opening balance: \$893,974 • Expected Revenue: \$1,602,159 • Total Expected Revenue: \$2,369,977 • Planned non-current provisions \$166,469 • Voluntary Contributions revenue of \$2,800.00 (endorsed by the P&C). • Water for Life fundraiser raised \$724 to be donated to the Barefoot Initiative. <p>Own more than we owe: \$1,152,837.47</p>
Motion	<p>“That the Principal’s report be accepted as tabled” Moved Mrs K.F. Seconded V.M. Carried</p>
8. General Business	<ul style="list-style-type: none"> • Year 10 Uniforms – R.V. <ul style="list-style-type: none"> ○ Covered as part of Principals update



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	<p>Catchment vs out of catchment student intake - G.P.</p> <ul style="list-style-type: none">• In catchment increasing with growth of residents in local area• Full capacity of the school is 1600 which is equivalent to 250 per year level. <p>Rocklea sporting grounds progress – G.P.</p> <ul style="list-style-type: none">• Contamination now all removed with some basic building structures now in place.• Last update was indicating Easter next year, although this is yet to be confirmed.• Will be set up as a basic brick structure with oval facilities. Amenities to remain simple to mitigate risk should flooding reoccur into the future.• Main sporting facilities will be via MOU with UQ.
10. Applications for membership and recording of new members	<p>Link for the application for 2023 is on the P&C website. Please email all requests to the following email address for an offline form info@brisbanesouthsscpandc.org.au.</p> <p>1 membership application received for current meeting:</p> <ul style="list-style-type: none">• C.M. <p>1 pending membership application (awaiting form for completion)</p> <ul style="list-style-type: none">• F.W.
Date of next meeting	Monday, 13 November 2023
Close	6:11 pm
Confirmation of Minutes Chair Name: V.M. Signature:  Date: 14/11/2023 Principal's Name: K.F. Signature:  Date: 14/11/2023	