



## ICT Acceptable Use Policy

Information and Communication Technologies (ICT) includes computers, handheld devices (electronic devices, smartphones, tablets), printers, digital cameras, internet and email facilities, and other associated electronic and mechanical hardware and software. I understand that the use of ICT resources at Brisbane South State Secondary College is a privilege, which involves the acceptance of certain responsibilities.

I understand and agree to the following:

- In using ICT resources appropriate for all learning tasks, I am not permitted to:
  - » access, copy or distribute any material that is controversial, inappropriate, obscene or offensive;
  - » download, install or transfer any software or material that violates copyright, intellectual property or licensing laws;
  - » send, transfer or create computer viruses;
  - » access the control panel, system configuration, or make any changes to settings, passwords other than my own on school owned devices;
  - » directly or indirectly access drives other than those allocated to me
  - » seek access to files or messages intended for, or belonging to, others
  - » directly, or indirectly, move, delete or modify any files (other than those in my personal drive);
  - » be involved with electronic or physical vandalism, harassment or bullying
  - » capture, manipulate or transmit photos of members of staff or students without their prior approval;
  - » use any login other than my own.

The College, parents and officials have the right to access and inspect the contents of student files and emails at any time. Random audits of student files will be carried out regularly by ICT Network Administrators. Students found to be violating this policy or any law will receive the appropriate consequences and may include referral to appropriate authorities.

I accept that breaching this agreement will result in me losing access to ICT resources temporarily or permanently, depending on the seriousness of the offence. For serious matters, disciplinary action by the Executive team will be taken. I will need to re-negotiate how I use ICT's at school, after my penalty has been served.

I have read the above agreement, and I:

1. Give permission for my child to access, produce and communicate information on the internet.
2. Understand that my child's computer files, internet and email usage will be randomly checked by the ICT Network Administrators.

Parent/Guardian's Name: \_\_\_\_\_ Student's Name: \_\_\_\_\_

Parent/Guardian's Signature: \_\_\_\_\_ Student's Signature: \_\_\_\_\_

Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

